



Standard Form Number: SF-COOD-69  
Revised on: May 26, 2004  
Standard Form Title: **Request for Quotation**

Date: \_\_\_\_\_  
Quotation

\_\_\_\_\_ (name of Company)

\_\_\_\_\_ (address/Tel. #)

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time to delivery and submit your fax/sealed quotation duly signed by your representative on or before **25 November 2020** at the Procurement Office.

Recommending Approval

**MR. JOMA ROQUE P. REVILLA, CCNA, MMHoA**  
SAC Secretariat Chairman

Approved by:

**MS. CECILIA M. VILLAMIN, RN, MMHA**  
SAC Chairman

**GENERAL CONDITIONS:**

1. ALL ENTRIES MUST BE TYPEWRITTEN/HANDWRITTEN
2. DELIVERY PERIOD 7(SEVEN) WORKING DAYS UPON RECEIPT OF PO.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS; ONE (1) YEAR ON PARTS AND SERVICES FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. LTO ISSUED BY FDA
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS
6. PHILGEPS REGISTRATION NUMBER / PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
7. MAYOR / BUSINESS PERMIT
8. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES OF THE PRODUCT BEING OFFERED.
9. CPR AND CGMP FOR DRUGS AND MEDICINES
10. INCLUSIVE OF VALUE ADDED TAX (VAT)

ITEM #	ITEM / DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
	<b>Cotton Absorbent 400grams, 100% cotton</b>	<b>700 roll</b>		

Brand and Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature \_\_\_\_\_

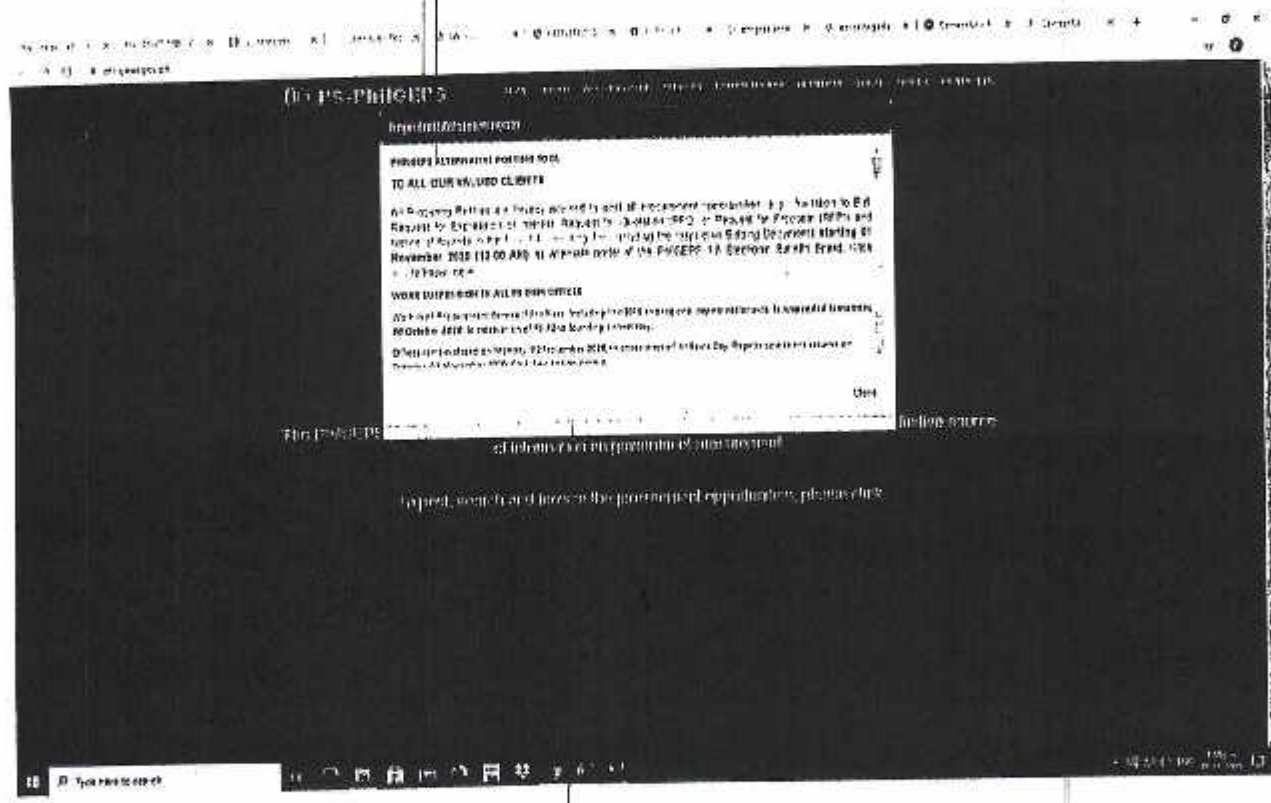
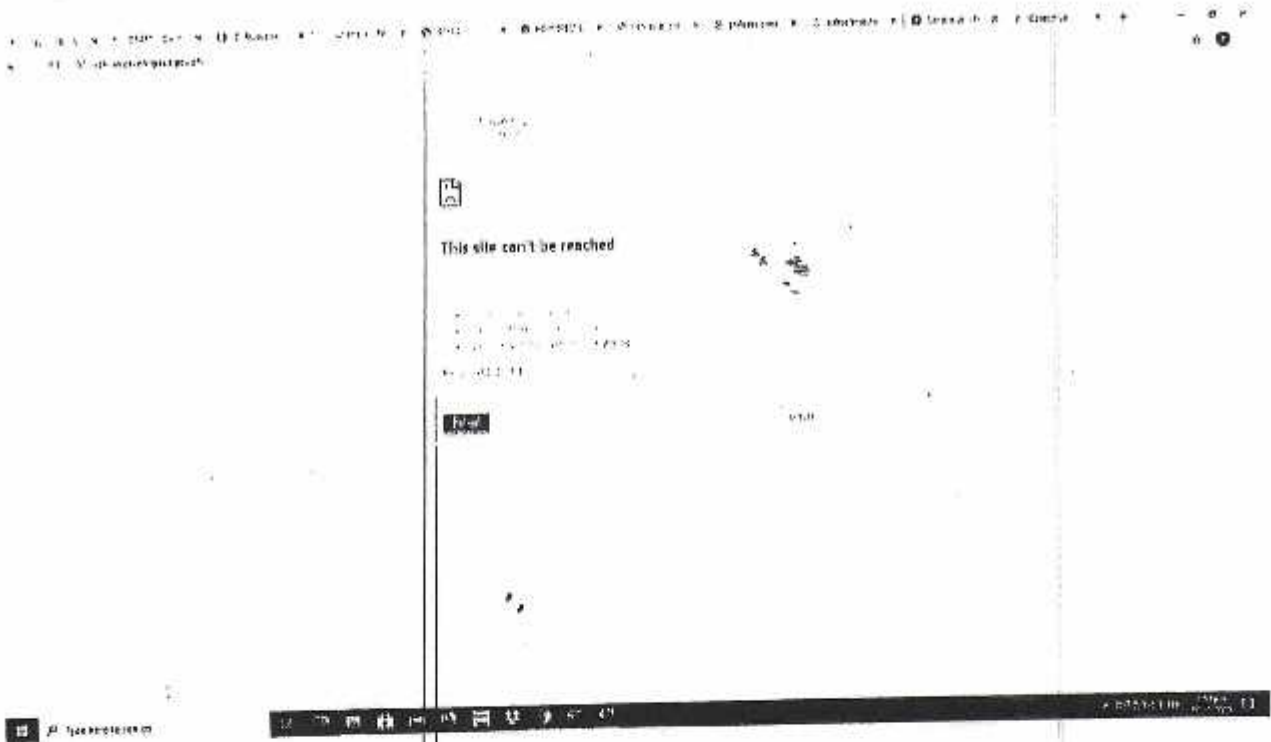
Tel. No. / Cell phone No. \_\_\_\_\_  
E-mail address \_\_\_\_\_

Date: \_\_\_\_\_



Center of Excellence





Important Announcements

PHILGEPS ALTERNATIVE POSTING TOOL  
TO ALL OUR VALUED CLIENTS

All Procuring Entities are hereby advised to post all procurement opportunities (e.g. Invitation to Bid, Request for Expression of Interest, Request for Qualification (RFQ) or Request for Proposal (RFP)) and Notice of Awards in the PhilGEPS Posting Tool including the respective Bidding Documents starting 01 November 2020 (12:00 AM) as alternate portal of the PhilGEPS 1.5 Electronic Bidding Board. Click [to know more](#)

WORK SUSPENSION IN ALL PS DBM OFFICES

Work in all Procurement Service (PS) offices including PhilGEPS and regional offices nationwide is suspended tomorrow, 20 October 2020 in celebration of PS 104 founding anniversary.

Office work resumed on Monday, 02 November 2020 in observance of All Souls Day. Regular operations resumed on Tuesday, 03 November 2020. Thank you for your understanding.

Close

The PhilGEPS

definitive source



## PHILGEPS ADVISORY NO. 11

### PHILGEPS ALTERNATIVE POSTING TOOL

#### TO ALL OUR VALUED CLIENTS

All Procuring Entities are hereby advised to post all procurement opportunities (e.g. Invitation to Bid, Request for Expression of Interest, Request for Quotation (RFQ) or Request for Proposal (RFP)) and Notice of Awards in the PhilGEPS Posting Tool including the respective Bidding Documents **starting 01 November 2020 (12:00 AM)** as alternate portal of the PhilGEPS 1.5 Electronic Bulletin Board.

The details and procedures of posting shall be provided in the user guide which will be accessible thru **Download Menu** or users may click on the following links to download the respective manuals:

1. [Bid Document Uploader](#)
2. [Notice Posting Portal](#)

Please be guided that all Procuring Entities are encouraged to first **upload** their **bidding documents** using the **Bid Document Uploader** tool before proceeding to the Notice Posting Portal.

All manufacturers, suppliers, distributors, contractors and consultants (collectively known as **Merchants**) are advised to **access the online portal** to search and view the open opportunities and award notices posted by the Procuring Entities. The following functionalities have been made available to prospective bidders:

- Search and View Opportunities
- Search and View Award Notices
- Download the Bidding Documents and Notice of Award

Interested bidders may obtain further information from the Procuring Entity who posted the procurement opportunity.

The Modernized PhilGEPS <https://www.philgeps.gov.ph/> shall continually be utilized for **Registry, Platinum Membership Upgrade, and Virtual Store** online services.

Rest assured that the whole PhilGEPS Team will be working non-stop to ensure the continuity of the online services at the earliest possible time.

Likewise, the PhilGEPS-Customer Service Helpdesk will continue to provide service for your queries and concerns.

We thank everyone for their patience, continuous understanding and support during this period.