



Standard Form Number: SF-GOOD-58
 Revised on: May 24, 2014
 Standard Form Title: Request for Quotation

Date: _____
 Quotation

(Name of Company)

(Address/Tel. #)

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time to delivery and submit your fax/sealed quotation duly signed by your representative on or before **24 November 2020 at the Procurement Office.**

Recommending Approval

MR. JOMA ROQUE P. REVILLA, CCNA, MMHIA
 BAC Secretariat Chairman

Approved by:

MS. CECILIA M. VILLAMIN, RN, MMHA
 BAC Chairman

GENERAL CONDITIONS:

1. ALL ENTRIES MUST BE TYPEWRITTEN/HANDWRITTEN
2. DELIVERY PERIOD 7(SEVEN) WORKING DAYS UPON RECEIPT OF PO.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS; ONE (1) YEAR ON PARTS AND SERVICES FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. LTO ISSUED BY FDA
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS
6. PHILGEPS REGISTRATION NUMBER / PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
7. MAYOR / BUSINESS PERMIT
8. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES OF THE PRODUCT BEING OFFERED.
9. CPR AND CGMP FOR DRUGS AND MEDICINES
10. INCLUSIVE OF VALUE ADDED TAX (VAT)

ITEM #	ITEM / DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
	Paper, Multi-Purpose legal, 70 gsm - 216mm x 330mm	300 reams		

Brand and Model _____
 Delivery Period _____
 Warranty _____
 Price Validity _____

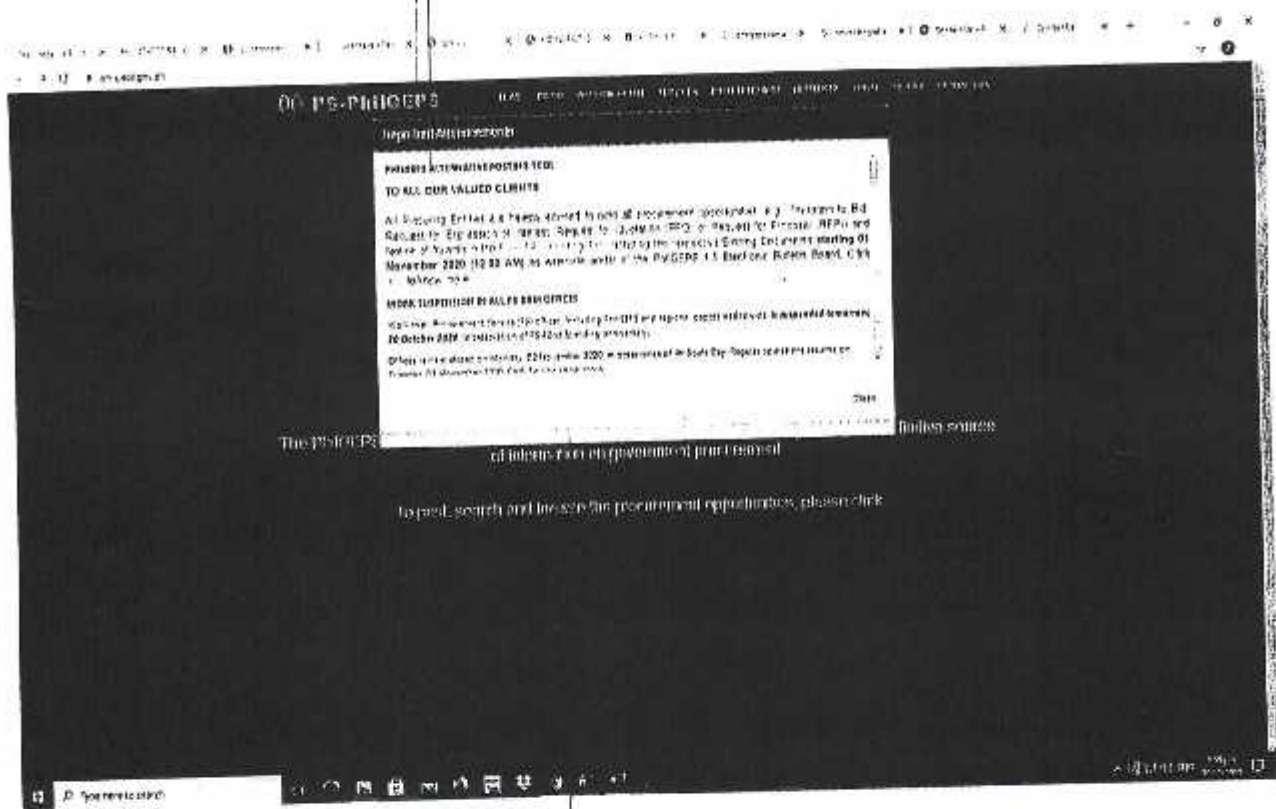
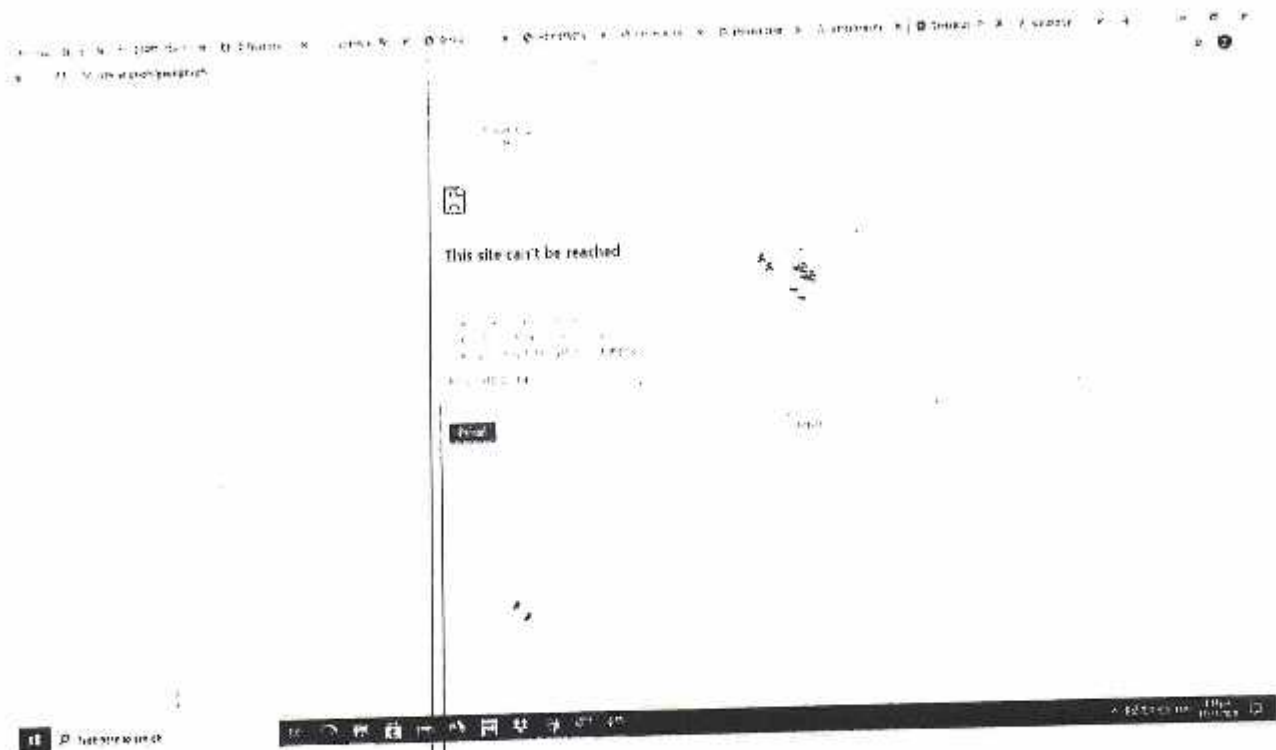
After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature _____

Tel. No. / Cell phone No. _____
 E-mail address _____

Date: _____





Important Announcements

**PHILGEPS ALTERNATIVE POSTING TOOL
TO ALL OUR VALUED CLIENTS**

All Procuring Entities are hereby advised to post all procurement opportunities (e.g. Invitation to Bid, Request for Expression of Interest, Request for Quotation (RFQ) or Request for Proposal (RFP)) and Notice of Awards in the PhilGEPS Posting Tool including the respective Bidding Documents starting **01 November 2020 (12:00 AM)** as alternate portal of the PhilGEPS 1.5 Electronic Bulletin Board. Click [here](#) to know more.

WORK SUSPENSION IN ALL PS DBM OFFICES

Work in all Procurement Services (PS) offices including PhilGEPS and regional offices is suspended tomorrow, **30 October 2020** in celebration of PS 42nd founding anniversary.

Office work is back on Monday, 02 November 2020. In case you need any assistance, please contact the relevant PS. Thank you for your understanding and cooperation.

Close

The PhilGEPS

definitive source

◆ SERVICES ◆



PHILGEPS ADVISORY NO. 11

PHILGEPS ALTERNATIVE POSTING TOOL

TO ALL OUR VALUED CLIENTS

All Procuring Entities are hereby advised to post all procurement opportunities (e.g. Invitation to Bid, Request for Expression of Interest, Request for Quotation (RFQ) or Request for Proposal (RFP)) and Notice of Awards in the PhilGEPS Posting Tool including the respective Bidding Documents **starting 01 November 2020 (12:00 AM)** as alternate portal of the PhilGEPS 1.5 Electronic Bulletin Board.

The details and procedures of posting shall be provided in the user guide which will be accessible thru **Download Menu** or users may click on the following links to download the respective manuals:

1. [Bid Document Uploader](#)
2. [Notice Posting Portal](#)

Please be guided that all Procuring Entities are encouraged to first **upload** their **bidding documents** using the **Bid Document Uploader tool** before proceeding to the Notice Posting Portal.

All manufacturers, suppliers, distributors, contractors and consultants (collectively known as **Merchants**) are advised to **access the online portal** to search and view the open opportunities and award notices posted by the Procuring Entities. The following functionalities have been made available to prospective bidders:

- Search and View Opportunities
- Search and View Award Notices
- Download the Bidding Documents and Notice of Award

Interested bidders may obtain further information from the Procuring Entity who posted the procurement opportunity.

The Modernized PhilGEPS <https://www.philgeps.gov.ph/> shall continually be utilized for **Registry, Platinum Membership Upgrade, and Virtual Store** online services.

Rest assured that the whole PhilGEPS Team will be working non-stop to ensure the continuity of the online services at the earliest possible time.

Likewise, the PhilGEPS-Customer Service Helpdesk will continue to provide service for your queries and concerns.

We thank everyone for their patience, continuous understanding and support during this period.