



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING:

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: Dec.5,2018

TIME STARTED: 11:15AM

TIME ENDED: 11:49AM

VENUE: Board Room

| AGENDA | DISCUSSION | AGREEMENT | | | |
|----------------------|---|------------------|---|-----------------------------------|---|
| | | ACTION | TIME TABLE | BUDGET NEEDED | RESPONSIBLE PERSON |
| 1.Pre-Bid Conference | 1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2018-11-95 Procurement of Synapse Mobility and Upgrading of PACS RIS. | | Opening of Bid: Dec.18,2018 / 11:00AM | Php3,750,000.00 | -BAC (Services) -BAC Sec -TWG -End-User) |
| | 2. The meeting commenced at 11:15AM with Ms. Gorgonia Lomagbas as the presiding officer. | | | Source of Funding: INCOME FUND | |
| | 3. Ms. Gorgonia Lomagbas, BAC Chairman presented the details of the Instruction to bidders to make the participating prospective bidders enlighten on the documents needed to prepare and submit. | | Bid Evaluation: Dec.19,2018 | | |
| | 4. Proceedings of the meetings are as follows: | | Post Qualification: Dec.20,2018 | | |
| | ➤ Bid Data Sheet: ITB Clause 2- The Government of the Philippines (GOP) through its Income Funds in the amount of ONE MILLION SIX HUNDRED THIRTY FIVE THOUSAND PESOS ONLY (PHP 1,635,000.00) | For Bid Bulletin | | | |

Prepared By:

Ma.Geralyn N.Aquino, MMHA
BACSec Member

Noted By:

Isabelita T. Arao, RN, MAN, PhD
BACSec Chairman

Gorgonia P.Lomagbas, MPA
Chairman, Bids and Awards Committee (Services)

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| | | | | | |
|--|--|------------------|--|--|--|
| | ITB Clause 5.4- similar contracts shall refer to Installation of <i>Mobility and /or Upgrading of PACS RIS Software</i> | For Bid Bulletin | | | |
| | ➤ Section V1-Schedule of Requirements -7 calendar days upon receipt of Notice to Proceed and Purchased Order. | For Bid Bulletin | | | |
| | ➤ Annex A: Synapse Version 5.4 PACS Upgrade (Software License) | For Bid Bulletin | | | |
| | ➤ Windows 10, min.of internet explorer 10, Chrome, Safari and other browsers, including Linux Mac OS and Windows system. | For Bid Bulletin | | | |
| | ➤ Terms and Condition: 2.Original copy or certified true copy of the Certificate of Exclusive Distributorship (CED) or Authority to Distribute, from the Manufacturer of the equipment, of the specific item offered to QMMC.(Original Certificate must be present during bid opening.) | For Bid Bulletin | | | |
| | 5. There having no other remaining topics for discussion and no other queries from the bidders the Pre-Bid Conference adjourned at exactly 11:49AM. | | | | |

Attendance; (Pls. See Attached)

Prepared By:

Ma.Geralyn N. Aquino, MMHA
BACSec Member

Noted By:

Isabelita T. Arao , RN, MAN, PhD
BACSec Chairman

Gorgonia P. Lomagbas, MPA
Chairman, Bids and Awards Committee (Services)

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☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others _____

DATE: Dec. 5, 2018

TIME STARTED: 11:00AM

TIME ENDED:

VENUE: BAC Office

ATTENDANCE SHEET

| SN | NAME | DIV/DEPT/SEC/UNIT | SIGNATURE | TIME-IN | SN | NAME | DIV/DEPT/SEC/UNIT | SIGNATURE | TIME-IN |
|----|---------------------------|-------------------|-----------|---------|----|------|-------------------|-----------|---------|
| 1. | GABRIELA LOMARAS | BAC | | | 16 | | | | |
| 2. | LEONARDO E. CONCEPCION J. | BAC | | | 17 | | | | |
| 3. | Cesce Cesce | ISA | | | 18 | | | | |
| 4. | ISABELITA T. ARIO | BAC SEC | | | 19 | | | | |
| 5. | Voltaire Tesoro | BAC | | | 20 | | | | |
| 6. | MA - LUISA B. CANTON | TWC | | | 21 | | | | |
| 7. | ALLAN B. BANCERIS | DRS | | | 22 | | | | |
| 8. | Kevin Eric R. Smita | DRS | | | 23 | | | | |
| 9. | MYRNA BOPROMED | DRS | | | 24 | | | | |
| 10 | Talene | DRS | | | 25 | | | | |
| 11 | Re. Gerardo R. Riquen | BAC SN | | | 26 | | | | |
| 12 | J. Polleto | BAC SEC | | | 27 | | | | |
| 13 | | | | | 28 | | | | |
| 14 | | | | | 29 | | | | |
| 15 | | | | | 30 | | | | |

Prepared By:

Noted By:



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|----|--------------------------|----------------------|-----------|---------|----|------|---------|-----------|---------|
| 1. | Phides Mae Gutierrez | Zetire Dist. Inc. | | 10:30 | 16 | | | | |
| 2. | Karn Joseph M. De Kruman | Fujifilm Phils. Inc. | | 11:30 | 17 | | | | |
| 3. | | | | | 18 | | | | |
| 4. | | | | | 19 | | | | |
| 5. | | | | | 20 | | | | |
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Prepared By:

Noted By: