



# QUIRINO MEMORIAL MEDICAL CENTER

## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT:

**Bid and Awards Committee**

TYPE OF MEETING: PRE-BID

CONFERENCE

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting

DATE: Sept. 17, 2019

TIME STARTED: 9:00 AM

TIME ENDED: 9:35 AM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1. Pre-Bid Conference	1. The meeting commenced at 9:00AM with Ms. Isabel Elona, BAC Chairman (Drugs and Medicine/Other Supplies) as the presiding officer.		Pre-Bid Conference: Sept. 17, 2019 9:00am	Php11,205,922.00	BAC (Drugs and Medicine/ Other Supplies, BACSec,
IB# 2019-09-36	2. Ms. Isabel Elona, presented the Standard Bid Documents for the Laboratory Reagents and Supplies (Supplemental).		Opening of Bids: Sept. 30, 2019/ 9:00am		TWG End-User (Laboratory )
	3. Proceedings of the meetings are as follows: ➤ Bid Data Sheet for eligibility, technical and color of envelope.	No further question from the bidders	Bid Evaluation: Oct. 1, 2019		

Prepared By:

Ma. Geraldine N. Aquino, MMHA  
BACSEC Member

Noted By:

Rellie Monroe Navarrete, CCNA, MMHA  
BACSec Chairman

Isabel Elona, MSc  
Chairman, Bid and Awards Committee  
(Drugs and Medicine/Other Supplies)

	<ul style="list-style-type: none"> <li>➤ GETZ ask if there is an alternative of good performance. The company has been denied to have one.</li> <li>➤ Ms.Normie Claudio asks GETZ the reason of good performance was denied.</li> <li>➤ Getz have late deliveries</li> </ul>	<p>BAC Chairman informs that good performance is a major requirement of the end-user.</p> <p>For discussion with the End-user and for Bid Bulletin.</p>	Post Qualification: Oct.2,2019		
	<ul style="list-style-type: none"> <li>➤ SBSI stop there contract in QMMC in 2018 up to present</li> </ul>	Mr.Rellie Navarrete advise to have their notarized with no contract in 2018 to present.			
	4. Mr.Rellie Navarrete remind the bidders that unless otherwise stated in the <b>BDS</b> , all bids that exceed the ABC shall not be accepted.				
	5. Other Terms and Condition was read and discuss by Mr. Yoshi	No further question from the bidders			
	6. Annex A <ul style="list-style-type: none"> <li>➤ ZAFIRE- ask the compatible to existing machine</li> <li>➤ SBSI ask on packaging of the test kit</li> </ul>	<p>Must required throughput 100 per hour</p> <p>End-user replies in equivalence</p>			

Prepared By:

Ma.Geralyn M.Aquino,MMHA  
BACSEC Member

Noted By:

Rellie Monroe Navarrete,CCNA,MMHA  
BACSec Chairman

Isabel Elona ,MSc  
Chairman, Bid and Awards Committee  
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	7.End-User inform SBSI that LIS connectivity is fix computation	The Accounting Section remind the Laboratory section heads to check the payments for LIS connectivity payment per machine as indicated in each lot.			
	8. Meeting with The prospective bidders adjourned at 9:35 am	Mr.Rellie Navarrete told the bidders that they can drop their bidding documents at BAC office.			
	9.(BAC Meeting with the End-User Dr.Jacoba),proceedings of the meeting are as follows :				
	<ul style="list-style-type: none"> <li>➤ Good Performance for 2 years 2017 to 2019</li> <li>➤ New Supplier with tertiary hospital</li> <li>➤ Dr.Jacoba told the BAC that she have no idea for the good performance only for the monthly basis performance of the machines.</li> <li>➤ Mr.Rellie Navarrete replied that good performance is to monitor the late deliveries</li> <li>➤ Base on volume –at least 50% of volume to be delivered in laboratory</li> <li>➤ To add in other terms and condition:the winning bidder should deliver install and calibrate the analyzers and must be ready for use by the</li> </ul>				

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	end-users within 24 hours				
	10. There having no other remaining topics for discussion, the Pre-Procurement Conference Meeting Adjourned at 10:30 am.				


ATTENDANCE SHEET: Pls. See Attached

Prepared By:

  
Ma. GERALYN N. AQUINO, MMHA  
BACSEC Member

Noted By:

  
Rellie Monroe Navarrete, CCNA, MMHA  
BACSEC Chairman

  
Isabel Elona, MSc  
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TYPE OF MEETING: PRE-BID CONFERENCE (LABORATORY REAGENTS AND SUPPLIES (SUPPLEMENTAL))

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others \_\_\_\_\_










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TIME ENDED:

VENUE: Board Room

## ATTENDANCE SHEET

SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	ROEL MONTE	SBSI		8:40	16				
2.	Nina Claire Agolloso	labmate		8:40	17				
3.	Jesa Parrocha	Biosite		8:45	18				
4.	Ronald Louis Delfin	SBSI		8:45	19				
5.	Marykari T. Malumay	Getz		8:55	20				
6.	Mary Decaiman	One Agno		9:00	21				
7.	ASHLEY RAMOS	ORTHO CLINICAL		9:00	22				
8.	Alliya Agno	One Agno		9:00	23				
9.	Catherine P. Asuncion	Zafire		9:14	24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				





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1.	Sabel Erosa	BAC/PHY			16				
2.	Molly D. Chua	BAC/RT			17				
3.	Noriel Cabacungan	BAC/ICM			18				
4.	JOHIL DE VERA	BAC/EPM		9:00 AM	19				
5.	Vince Cordero	TWG/MRS		9:00 AM	20				
6.	Hormitha Armin	LAB		9:05 AM	21				
7.	Josefina E. Sison	Lab		9:05 AM	22				
8.	REGINA D. DE VERA	Lab		9:00 AM	23				
9.	Katsueki U. Yoshii	Lab		9:00 AM	24				
10.	Rommel Son G. Cantana	Lab		9:00 AM	25				
11.	Mr. Teodoro S. Venturina	Lab		9 AM	26				
12.	Celente Samniente	Lab		9 AM	27				
13.	Mr. John P. O'Brien	Lab		9:00	28				
14.	Mr. Genelyn Aron	Person			29				