



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: PRE-BID CONFERENCE

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: August 8, 2019

TIME STARTED: 1:11pm

TIME ENDED: 2:03pm

VENUE: QMMC Boardroom

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-07-34 Procurement of Cone Beam Computed Tomography (Digital Dental / Panoramic & Cephalometric) Rebid		Submission and Opening of Bid August 22, 2019 / 1:00pm	Php5,000,000.00	-BAC (Equip) -BAC Sec -TWG -End-User
	2. The meeting commenced at 1:11pm with Dr. Ofelia De Leon, BAC Chairperson (Equipment) as the presiding officer.			Source of Funding: HFEP Fund	
	3. Mr. John Christopher Santos, TWG Member presented the details of the instruction to prospective bidders and enlighten them on the documents needed to prepare and submit.		Bid Evaluation August 23, 2019		
	4. Proceedings of the meetings are as follows: TECHNICAL SPECIFICATIONS 2D IMAGES *Pixel Size : 48µm Computer Workstation *at least 23.6 inches full HD Medical Grade 3 megapixel Monitor 5. Shall submit a duly notarized Declaration of the following: I. Shall provide preventive maintenance and calibration quarterly or if needed whichever	For Bid Bulletin TECHNICAL SPECIFICATIONS 2D IMAGES *Pixel Size : 70-90µm Computer Workstation *at least 23.6 inches full HD Medical Grade 2-3 megapixel monitor megapixel Monitor 5. Shall submit a duly notarized Declaration of the following: I. Shall provide preventive maintenance and calibration quarterly or if needed	Post Qualification August 24, 2019		

Prepared By:

IVY V. MEJIA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, CCNA, MMHA
BAC Sec Chairman

Approved By:

OFELIA R. DE LEON, MD, FPPS, MMHA
Chairman, Bids and Awards Committee

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	comes first and shall provide certificate of calibration.	whichever comes first and shall provide certificate and sticker of calibration.			
	Mr. Alden M. Esperanza of St. Patrick Medical System asked if we can consider the following; *Pixel Size : 70µm *Medical Grade 2	Dr. Myrna Borromeo, end-user considered the query of the supplier and agreed to issue a bid bulletin. And Dr. Borromeo included on Terms and Conditions the issuance of calibration sticker for the said unit.			
	No further discussion was made, meeting adjourned 2:03pm				

Prepared By:

IVY V. MEJIA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, CCNA, MMHA
BAC Sec Chairman

Approved By:

OFELIA R. DE LEON, MD, FPPS, MMHA
Chairman, Bids and Awards Committee

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DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: PRE-BID CONFERENCE: CONE BEAM COMPUTED TOMOGRAPHY (DIGITAL DENTAL/PANORAMIC & CEPHALOMETRIC) REBID IB 2019-07-34

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☒ Others BAC

DATE: August 8, 2019

TIME STARTED: 1:00pm

TIME ENDED:

VENUE: BOARDROOM

ATTENDANCE SHEET

SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN
1	OFELIA R. DE LEON	BAC	[Signature]		16				
2	Vanessa J. Virtusio	BAC	[Signature]		17				
3	Robert John A. Mungo	BAC	[Signature]		18				
4	EDUARDO E. CONCEPCION Jr.	BAC	[Signature]		19				
5	EDWIN U. Manico	BAC	[Signature]		20				
6	Ma. Luisa Legues	BAC	[Signature]		21				
7	ACACIS B. DOCELIQ	BAC	[Signature]		22				
8	MARINA RODRIGUEZ	BAC	[Signature]		23				
9	Emmanuel S. Lugo, Jr.	BAC	[Signature]		24				
10	Ivy V. Mejia	BAC Sec	[Signature]		25				
11	Julia Dollete	BAC Sec	[Signature]		26				
12					27				
13					28				
14					29				

Prepared By:

IVY V. MEJIA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, MMHA
BAC Sec Chairman

Approved By:

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DATE: August 8, 2019

TIME STARTED: 1:00pm

TIME ENDED:

VENUE: BOARDROOM

ATTENDANCE SHEET

SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN
1	ALDEN M. ESPERANZA	SPMS			16				
2		St. Patrick			17				
3		Patrick Med. System			18				
4					19				
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14					29				

Prepared By:

IVY V. MEJIA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, MMHA
BAC Sec Chairman

Approved By:

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