



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING:

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: May 30, 2019

TIME STARTED: 9:00AM

TIME ENDED: 12:10PM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1. Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-05-27 Procurement of Hemodialysis Supplies CY 2019 (Rebid).		Opening of Bid: June 13, 2019 / 9:00AM	Php6,351,974.00	-BAC (Drugs and Medicine/Other Supplies) -BAC Sec -TWG -End-User)
	2. The meeting commenced at 9:22AM with Ms. Isabel Elona as the presiding officer.		Bid Evaluation: June 14, 2019	Source of Funding: INCOME FUNDS	
	3. There are 4 possible bidders who attended the Pre-bid meeting namely, Sta. Ana, an exclusive distributor of B. Braun and Pharma Star, CDM Marketing, Euromed and Med-Asia.				
	4. Ms. Isabel Elona, BAC Chairman presented the details of the Instruction to bidders to make the participating prospective bidders enlighten on the documents needed to prepare and submit.		Post Qualification: June 17, 2019		

Prepared By:

Ma. GERALYN N. AQUINO, MMHA
BACSEC Member

Noted By:

Rellie MONROE NAVARRETE, CCNA, MMHA
BACSEC Chairman

Isabel Elona, MSc

Chairman, Bid and Awards Committee
(Drugs and Medicine/Other Supplies)

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	5. Proceedings of the meetings are as follows:				
	<ul style="list-style-type: none"> ➤ EUROMED-suggest the ff: <ul style="list-style-type: none"> • Sodium Bicarbonate pack 500-850 g. (medicine grade) 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ Low calcium acid concentrate 5 Liter container: calcium 1.25mmol/L, magnesium 0-0.50, sodium 135-140, potassium 2.0, chloride-110 -111, acetate 4.0. sodium bicarbonate 30-35, calc osmolality 280-295, mOsm /L 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ Dressing Kit for IJ <ul style="list-style-type: none"> - 4 pcs. cotton balls - 4 pcs. cherry balls -5 pcs. 4x4 inches sterile gauze -5 pcs. 2x2 inches sterile gauze 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ Lops 15-18 Dialyzer <i>suggest</i> High efficiency dialyzer or its equivalent ➤ Lops 10-15 Dialyzer <i>suggest</i> Low flux Dialyzer or its equivalent 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ Dr.Victoriano said that Low Flux from Sta.Ana is 12 and high efficiency is 10,15 and 18 Specification shall be in generic name. 				
	<ul style="list-style-type: none"> ➤ Fistula Kit <ul style="list-style-type: none"> -4 pcs. cherry ball -2 pcs. cotton ball 	For Bid Bulletin			

Prepared By:

Ma.Geralyn N. Aquino, MMHA
BACSEC Member

Noted By:

Rellie Monroe Navarrete, CCNA, MMHA
BACSec Chairman

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	-5 pcs. 2x2 inches sterile gauze				
	<ul style="list-style-type: none"> ➤ AV Fistula Needle Gauge 16, 400 pcs ➤ AV Fistula Needle Gauge 17, 400 pcs 	For Bid Bulletin			
	(Per pack will change to per pcs.)				
	<ul style="list-style-type: none"> ➤ Machine Surface Disinfectant or its equivalent, 500- 1,000 ml 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ SLED-means Slow Low Efficiency Daily Dialysis 				
	<ul style="list-style-type: none"> ➤ TWG Head suggest to get CPR and Brochure 				
	<ul style="list-style-type: none"> • Submit a photocopy Certificate of Product Registration (if applicable). If certificate is expired, submit OR and tracking document. • Submit a photocopy of Certificate of Authority to Distribute for the supplies and machines. (if applicable) • Submit a brochure for dialysis machine. • Submit a USB/flash drive of technical proposal and scanned copy of the brochure 	For Bid Bulletin			
	6. There having no other remaining topics for discussion and no other queries from the bidders the Pre-Bid Conference adjourned at exactly 12:10PM. issued as an amendment				

Attendance; (Pls. See Attached)

Prepared By:

Ma.Geralyn N.Aquino,MMHA
BACSEC Member

Noted By:

Rellie Monroe Navarrete,CCNA,MMHA
BACSec Chairman

Isabel Elona ,MSc

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DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: HEMODIALYSIS SUPPLIES CY 2019 (Rebid)

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others _____

DATE: May 30, 2019

TIME STARTED: 9:00AM

TIME ENDED:

VENUE: Board Room

ATTENDANCE SHEET

SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN
1.	MOLLY DV. CHUA	BAC/RT			16				
2.	Isabel Ebana	BAC/Dly			17				
3.	JARMA A. ALONSO	hcn			18				
4.	QUINE, MARIELLE	hcn		9:15	19				
5.	MARCUS, XIA JUAN	hcn		9:15	20				
6.	RIMEL DOM P. OCHOA	JWB			21				
7.	Noriel Cabacungan	BAC/ICMS			22				
8.	Manuel David Tio A. Jimenez	Im		9:15	23				
9.	CATHERINE P. CATE	JWG			24				
10	ALEX VICTORIANO				25				
11	JONIL DE UEAS	EXM			26				
12	JULIA COLLETON	BAC/SEC			27				
13	Ma. Genelyn Ayon	PAC SV			28				
14					29				
15					30				

Prepared By:

Noted By:

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
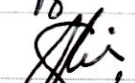


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SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	CDNA Mark Victor Bulosan	CDN Mark		8:11	16				
2.	DEXTER VIOLA	EURO-MED		8:12	17				
3.	RENECOA C. JUMANAWAN	STA-ANA ENT.		8:15	18				
4.	MARY ANN VILVATONTE	MEDASIA		9:00	19				
5.					20				
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15					30				

Prepared By: _____

Noted By: _____