



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING:

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: May 29, 2019

TIME STARTED: 9:00AM

TIME ENDED: 10:35AM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1. Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-05-23 Procurement of Drugs and Medicine CY 2019.		Opening of Bid: June 11, 2019 / 9:00AM	Php121,697,639.08	-BAC (Drugs and Medicine/Other Supplies) -BAC Sec -TWG -End-User)
	2. The meeting commenced at 9:00AM with Ms. Isabel Elona as the presiding officer.			Source of Funding: REVOLVING/GAA FUNDS	
	3. Ms. Isabel Elona, BAC Chairman presented the details of the Instruction to bidders to make the participating prospective bidders enlighten on the documents needed to prepare and submit.		Bid Evaluation: June 13, 2019		
	4. Proceedings of the meetings are as follows:		Post Qualification: June 14, 2019		

Prepared By:

Ma. GERALYN N. AQUINO, MMHA
BACSEC Member

Noted By:

RELLIE MONROE NAVARRETE, CCNA, MMHA
BACSEC Chairman

Isabel Elona, MSc
Chairman, Bid and Awards Committee
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	<p>➤ PHILCARE PHARMA- asks if credit line can be submitted as a computation of its Net Financial Contracting Capacity (NFCC) and if there is a form to be use.</p> <ul style="list-style-type: none"> • BAC Chairman replies on the bidders that they can submit the credit line and If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC to be bid. If issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank. The form is issued from the bank. 				
	<p>➤ TROIKAA-confirm if eligibility and technical documents are original and copy 1 only.</p> <ul style="list-style-type: none"> • BAC Chairman confirmed as stated in bid data sheet clause 20.1 and 20.2 				
	<p>➤ METRODRUG – ask if the ongoing contract will attach in the documents.</p> <ul style="list-style-type: none"> • BAC Chairman replies only the statement. 				
	➤ ANNEX A(Technical Specification)				

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	<p>and additional requirements was read and discuss by the end-user Ms.Beulah Villanueva</p> <p>➤ GETZ BROS/NATRAPHARM -ask if they can join in lot items even some of the items are not available.</p> <ul style="list-style-type: none"> • End-user-reply that they need to complete the lot items. <p>➤ BIDDER- line items #195 and #196 Non Ionic (low osmolar contrast media) and Non Ionic (low osmolar contrast media) ask if Non-Ionic can be in any contrast media.</p> <ul style="list-style-type: none"> • End-User agreed <p>➤ ONICARE-bidding priced was decreased due to DPRI low price .they assumes that not to join due to the price.</p> <ul style="list-style-type: none"> • 2018 DPRI department order price decreased and must follow the DPRI price. 				
	<p>➤ Additional Requirements to be attached to the Technical Specifications was also discussed by Ms.Beulah Villanueva.</p> <p>a.) Certificate of Good Performance(CGP issued 4thQ 2018 is still acceptable)</p> <ul style="list-style-type: none"> - if not, per principal may pay and secure their bidding documents. <p>b) Matrix or summary of shelf life of products offered shall specify the time and date in shipping, to stock</p>				

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	<p>room and QMMC for awareness of the Pharmacist.</p> <ul style="list-style-type: none"> ➤ Expiration date should not be less than 18 months from the date of manufacture and not less than 16 months from the date of delivery. ➤ The entity may accept drugs with an expiration date less than 18 or 16 months but not below 12 months at the time of delivery provided. ➤ Awarded items will be subjected to random sampling for chemical assay upon delivery; cost of assay will be shouldered by the winning supplier, goods subjected to evaluation will be replaced by the supplier(No comment from the bidder) ➤ Stocks which were previously accepted but expiring within six months shall be replaced immediately at no cost to QMMC ➤ Submit USB/flash drive containing the technical specification in Microsoft Excel format. ➤ Ms.Beulah Villanueva suggest per principal payment of bidding documents. ➤ USB shall attach at the last page of technical documents. ➤ Prospective bidder asks on the offer of lot bidding. <ul style="list-style-type: none"> -Ms. Dolly Alvarez replies lot items is base on drug category and use. ➤ For drugs/medicines previously used by 				
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➤ For Bid Bulletin

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BACSEC Member

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	QMMC, CGMP will be submitted.				
	5. There having no other remaining topics for discussion and no other queries from the bidders the Pre-Bid Conference adjourned at exactly 10:35AM.				

Attendance; (Pls. See Attached)

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BACSEC Member

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TYPE OF MEETING: VARIOUS DRUGS AND MEDICINES

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others _____

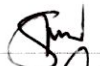










DATE: May 29, 2019

TIME STARTED: 9:00AM

TIME ENDED:

VENUE: Board Room

ATTENDANCE SHEET

SN	NAME	DIV/DEPT/SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/SEC/UNIT	SIGNATURE	TIME-IN
1.	Sabel A. Elora	DRS/BAC		8:30	16				
2.	Noriel Cobacungan	BAC/ICMS		8:45	17				
3.	Kathleen Palatin	DRS/BAC		8:30	18				
4.	MOLLY DV. CHUA	RT/BAC		8:00	19				
5.	FILIZ JOA P. ALBERTA	DRS		9:00	20				
6.	Ramos, Keshia Z.	TWG		9:00	21				
7.	Dolores Alvarez	TWG			22				
8.	Dr. Villaruz	Kha		9:20	23				
9.	JONIL DE VEA	EFM		9:00	24				
10.	Julia Delleton	BAC SEC			25				
11.	Ma. Gertrude Mynar	DRS STV			26				
12.					27				
13.					28				
14.					29				
15.					30				

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Noted By:



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1.	KRISTA LAUREN Umayam	PHILCAR PHARMA INC.	[Signature]	8:40	16	RHAN JAY G. BOLINA	OXFORD	[Signature]	8:55
2.	Criselda Guenard	Pharmastor	[Signature]	8:45	17	Melissa Lim	TROKAA	[Signature]	9:00
3.	Lorenzo S. de Leon III	Marchburg Phils., Inc.	[Signature]	8:46	18	Maris Sumagpang	Ever Eng	[Signature]	9:00
4.	Do T. Martinez	FMEI	[Signature]	8:46	19	Redlyn Wright	MPH	[Signature]	9:00
5.	JONATHAN TIENZO	RBC-MDC	[Signature]	8:46	20	Denmark Barabona	Singapore Bond Inc.	[Signature]	9:05
6.	Harvey Tolentino	TELEX	[Signature]	8:47	21	Irish Leah Dalino	EMT	[Signature]	9:05
7.	Rochelyn Maglaque	Modetec	[Signature]	8:47	22	NEE B. MAGNIO	UNICAB	[Signature]	9:01
8.	Rose Ann Rosas	Getz	[Signature]	8:50	23	Jennifer Benabese	ECE	[Signature]	9:00
9.	MA VIBRONIA ALFANTO	GENACE	[Signature]	8:50	24				
10	ROMA SUAREZ	Northpharm	[Signature]	8:50	25				
11	Jose M. Bonifay Jr.	zyre	[Signature]	8:51	26				
12	Flowers R. Daza	Trucan	[Signature]	8:51	27				
13	RACHEL S. GERONIMO	SANDBAL	[Signature]	8:51	28				
14	APPLY A. NICOLAS	SANDBAL	[Signature]	8:51	29				
15	Annamer Cabarang	Intellig	[Signature]	8:55	30				

Prepared By:

Noted By: