



# QUIRINO MEMORIAL MEDICAL CENTER

## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

### TYPE OF MEETING:

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting\_\_\_\_\_

DATE: May 29, 2019

TIME STARTED: 11:00AM

TIME ENDED: 12:14PM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1. Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-05-24 Procurement of Synapse Mobility and Upgrading of PACS RIS.		Opening of Bid: June 11, 2019 / 10:00AM	Php3,900,000.00	-BAC (Services ) -BAC Sec -TWG -End-User)
	2. The meeting commenced at 11:15AM with Ms. Isabel Elona as the presiding officer.			Source of Funding: INCOME FUND	
	3. Dr. Katherine Joy Palacio, BAC Vice-Chairman presented the details of the Instruction to bidders to make the participating prospective bidders enlighten on the documents needed to prepare and submit.		Bid Evaluation: June 13, 2019		
	4. Proceedings of the meetings are as follows:		Post Qualification: June 14, 2019		
	➤ Schedule of Requirements –Bidders suggest 45-60 days.	For BAC deliberation			

Prepared By:

Ma. GERALYN M. AQUINO, MMHA  
BACSec Member

Noted By:

Rellie Monroe Navarrete, CCNA, MMHA  
BACSec Chairman

Isabel Elona, MSc  
Chairman, Bids and Awards Committee  
(Drugs and Medicine /Other Supplies)

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	<ul style="list-style-type: none"> <li>➤ Dr.Kerr Santos discuss the -Annex A of Technical Specification and Terms of Reference.</li> </ul>				
	<ul style="list-style-type: none"> <li>➤ Annex A: Synapse Version 5.4 PACS Upgrade (Software License)</li> <li>➤ <b>ASSURANCE</b>-ask if the procurement of <b>PACS RIS SYSTEM</b> is for upgrading or migrating system. -end-user replies more on migration tools.</li> <li>➤ <b>IT EASY</b>- suggest PACS-RIS system must be capable of off-site remote access by end user via application and browser.</li> </ul>	For Bid bulletin			
	<ul style="list-style-type: none"> <li>➤ Deliberation of End-User(Dr.Borromeo) and BAC for <b>Bid Bulletin</b>: <ul style="list-style-type: none"> <li>• Schedule of Requirements shall be 30 days upon receipt of Notice to Proceed (for Hardwares).</li> <li>• UPS, 3 KVA, 220V, 60Hz</li> <li>• PACS-RIS system must be capable of off-site remote access by end user via application and latest version of web browser.</li> <li>• Lowest bidder must be willing to conduct site visit of their existing installation</li> </ul> </li> </ul>				

Prepared By:

Ma.Geralyn N.Aquino,MMHA  
BACSec Member

Noted By:

Rellie Monroe Navarrete ,CCNA,MMHA  
BACSec Chairman

Isabel Elona,MSc  
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	<ul style="list-style-type: none"> <li>• Winning bidder must shoulder all fees for the data migration from the existing PACS</li> <li>• As per Dr.Borromeo the procurement of PACS RIS is not a new System.</li> </ul>				
	5. There having no other remaining topics for discussion and no other queries from the bidders the Pre-Bid Conference adjourned at exactly 12:14PM.				

Attendance; ( Pls. See Attached)

**Prepared By:**

Ma.Geralyn N.Aquino,MMHA  
BACSec Member

**Noted By:**

Rellie Monroe Navarrete ,CCNA,MMHA  
BACSec Chairman



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DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: PICTURE ARCHIVING AND COMMUNICATION SYSTEM (PACS)

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others \_\_\_\_\_

DATE: May 29, 2019

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## ATTENDANCE SHEET

SN	NAME	DIV/DEPT/SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/SEC/UNIT	SIGNATURE	TIME-IN
1.	Sabel A. Elms	BAC/DMS			16				
2.	Kathumi Palani	BAC/IM			17				
3.	Noriel Cabacungan	BAC/ICMS			18				
4.	Molly Dv. Chua	BAC/RT			19				
5.	Edwin U. Molica	tw/ka			20				
6.	GILBERTO CUSTODIO	tw/			21				
7.	FINIE JOY P. CABERO	tw/6			22				
8.	JESER UNCIAN	DRS		11:00 am	23				
9.	AUSTRIA, SILVERIO N	DRS		11:10 am	24				
10.	JONIL DE VAS	EPM		11:00	25				
11.	Santos, Ken Eric	DRS			26				
12.	MARIA BILMOR	DRS			27				
13.					28				
14.					29				
15.					30				

Prepared By:

Noted By:



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SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	GILBERT MENDOZA	ACTI		10:45	16				
2.	Michelle TOPACIO	ACT		10:45	17				
3.	NINTO GASPAR	ITEASY		10:55	18				
4.	ARIANE MARIE LOPEZ	ITEASY		10:55	19				
5.	Raeanela E. Condeiro	2AFIRE DIST. INC		10:55	20				
6.					21				
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Prepared By: \_\_\_\_\_

Noted By: \_\_\_\_\_

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