



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING:

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: May 29, 2019

TIME STARTED: 1:00PM

TIME ENDED: 3:00PM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1. Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-05-25 Procurement of Hospital Linens.		Opening of Bid: June 11, 2019 / 11:00AM	Php2,880,500.00	-BAC Other Supplies) -BAC Sec -TWG -End-User)
	2. The meeting commenced at 1:00PM with Ms. Isabel Elona as the presiding officer.		Bid Evaluation: June 13, 2019	Source of Funding: INCOME-MOOE	
	3. Ms. Noriel Cabacungan, BAC Chairman presented the details of the Instruction to bidders to make the participating prospective bidders enlighten on the documents needed to prepare and submit.		Post Qualification: June 14, 2019		
	4. Proceedings of the meetings are as follows: <ul style="list-style-type: none">➤ Suggest delivery days: 30 calendar days for patient gowns and 60 calendar days in other linens.➤ (payment after the delivery of all linens)-Bed Cover Fitted Sheet- 80 inches	For Bid Bulletin			

Prepared By:

Ma. GERALYN N. AQUINO, MMHA
BACSEC Member

Noted By:

Rellie MONROE NAVARRETE, CCNA, MMHA
BACSec Chairman

Isabel ELONA, MSc
Chairman, Bid and Awards Committee
(Drugs and Medicine/Other Supplies)

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	<p>length x 108 inches width</p> <ul style="list-style-type: none"> ➤ U-NET-suggest fabric composition of 80% polyester and 20% cotton. ➤ B.MEDVENTURES INC. - suggest fabric composition of 58% polyester and 42% cotton. - End-User required the high percent of polyester ➤ Other Terms and condition : <ul style="list-style-type: none"> • If PTRI certificate is not available, Official receipt will be accepted on the opening of bids. However, official result from PTRI must be submitted within 30 calendar days from the opening of bids. • The lowest bidder must submit one (1) yard per fabric type for evaluation. ➤ Diameter of Logo and Placement of Logo c/o End-user (Engr.Manlagnit) ➤ Procurement of Various Hospital Linen is per Lot. 				
	<p>5. There having no other remaining topics for discussion and no other queries from the bidders the Pre-Bid Conference adjourned at exactly 3:00PM.</p>	<p>For Bid Bulletin</p> <p>For Bid Bulletin</p>			

Attendance; (Pls. See Attached)

Prepared By:

Ma.Geralyn N.Aquino,MMHA
BACSEC Member

Noted By:

Rellie Monroe Navarrete,CCNA,MMHA
BACSec Chairman



Isabel Elona, MSc
Chairman, Bid and Awards Committee
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MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: VARIOUS HOSPITAL LINENS

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others _____

DATE: May 29, 2019

TIME STARTED: 1:00PM

TIME ENDED:

VENUE: Board Room

ATTENDANCE SHEET

SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN
1.	Sabel Elan	BAC/Ds			16				
2.	Noriel Cabacungan	BAC/COMS		1:00 pm	17				
3.	Molly D. Chua	RT/BA			18				
4.	JONIC DE VERA	EFM		1:00 p.m.	19				
5.	ALMA A. MANLAGUIT	GSU		1:00 pm	20				
6.	Celente Sarmiento	twc		1 pm	21				
7.	FRANCIS R. ALBERTO	DM		1 pm	22				
8.	PATRICIA I. NUNES	GSU		1:00 pm	23				
9.	Vince Apaza	MMS		1:30 pm	24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

Prepared By:

Noted By:



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DATE: May 29, 2019

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VENUE: Board Room

ATTENDANCE SHEET

SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	Veronica U. Jaime	Green Trust	Medical Trading		16				
2.	Karina Narag	AOTEN			17				
3.	Alui Brando	CURE			18				
4.	Samzo, Asunari	U-NET			19				
5.	ROWENA B. FLORENCIO	B. MEDVEDURE INC.			20				
6.					21				
7.					22				
8.					23				
9.					24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

Prepared By:

Noted By: