



# QUIRINO MEMORIAL MEDICAL CENTER

## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT:

TYPE OF MEETING: PRE-BID CONFERENCE

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others:

DATE: APRIL 23, 2019

TIME STARTED: 9:00AM

TIME ENDED: 10:30AM

VENUE: QMMC BOARDROOM

### AGREEMENT

AGENDA	DISCUSSION	ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
<b>Pre-Bid Conference:</b>  Human Resource Information & Payroll with Finger & Facial recognition Time and Attendance Biometric Systems <b>IB # 2019-04-21R</b>	<ol style="list-style-type: none"><li>1. Pre-Bid Conference started at 9:00AM.</li><li>2. <b>PRESENT BIDDERS:</b><ul style="list-style-type: none"><li>- DAI</li><li>- SERT TECH</li><li>- TelCom</li><li>- TRISPHERE MEDIA TECHNOLOGIES</li><li>- ANUGOTEK</li></ul></li><li>3. Before the Pre-Bid Conference was started, the BAC Chairman for DRUGS, MEDICAL SUPPLIES &amp; OTHER SUPPLIES informed all the attendees that there was an announcement coming from the Malacañang that all government offices/agencies were suspended due to the previous earthquake that hits some areas of the country.</li><li>4. The END-USER and the LEAD INFORMATION TECHNOLOGY ADMINISTRATOR (LITA) was unable to attend due to the announcement of work suspension.</li><li>5. The Bids and Awards Committee (BAC) conducted the votation of the bidder for the re-scheduling of the PRE-BID CONFERENCE.</li><li>6. Having no other issues/ concern. The PRE-BID CONFERENCE was adjourned at 10:30AM.</li></ol>	<p>It was agreed upon that the PRE-BID CONFERENCE was re-scheduled on April 26, 2019/ Friday/ 9:00AM</p>			<b>BAC (Services) TWG BACSEC END-USER</b>  <b>LEAD INFORMATION TECHNOLOGY ADMINISTRATOR (LITA)</b>

Prepared By:   
**ZAMMUEL A. BERNAL**

Noted By:   
**RELLIE MONROE C. NAVARRETE, MMHA, CCNA**

Minutes of Meeting  
Rev 1 09 Apr 2014



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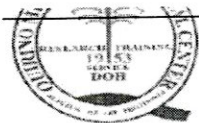
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Prepared By: ZAMMUEL A. BERNALES

Noted By: RELLIE MONROE C. NAVARRETE, MMHA, CCNA

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## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING : Pre-Bid Conference ( Human Resource Information & Payroll System and Finger and Facial Recognition Time and Attendance Biometric Systems)

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others \_\_\_\_\_

DATE: April 23, 2019

TIME STARTED: 9:00AM

TIME ENDED:

VENUE: BAC Office

### ATTENDANCE SHEET

SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	Edel Aba	DWS/BAC	[Signature]	9:00	16				
2.	MOLLY DV. CHUN	RT/BAC	m.v	9:00	17				
3.	Noriel Cabacungan	ICMS/BAC	[Signature]	9:00	18				
4.	JAN CAMARON T. SANTOS	TWG	[Signature]	9:00	19				
5.	EDUARDO CUSTODIO M.	TWG	[Signature]	9:00	20				
6.	ZAMMORA A. BERNARDES	LEGAL	[Signature]	9:00	21				
7.	ROSE MARICRIS	BAC SEC	[Signature]	9:00	22				
8.	ELISA DE VERA	[Signature]	[Signature]	9:47	23				
9.					24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

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SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN
1.	RAMELTO RAMINEZ	DAI			16				
2.	Mark Arvin Dionisio				17				
3.	Topher Bernardo	SEKT TECH			18				
4.	LARRY JAVIER	Telecom			19				
5.	Wilma Lau	Telecom			20				
6.	MARIA LOURDES VILLANON	TRICPHONE MEDIA			21				
7.	KAREN BRUNSON BUCO	TRICPHONE			22				
8.	Prebid moved to Friday at 9:00 AM April 26, 2019				23				
9.	As agreed by the present holders, due to cancellation				24				
10.	of work by the government agency				25				
11.					26				
12.					27				
13.					28				
14.					29				
15.					30				

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