



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: PRE-BID CONFERENCE

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: March 29, 2019

TIME STARTED: 9:05am

TIME ENDED: 10:17am

VENUE: QMMC Boardroom

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-03-15 Procurement of Hospital Beds		Submission and Opening of Bid April 11, 2019 / 9:00am	Php7,680,000.00	-BAC (Equip) -BAC Sec -TWG -End-User
	2. The meeting commenced at 9:05am with Dr. Ofelia De Leon, BAC Chairperson (Equipment) as the presiding officer.			Source of Funding: HFEP	
	3. Mr. Fidel John Caseñas, Head, TWG presented the details of the instruction to prospective bidders and enlighten them on the documents needed to prepare and submit.		Bid Evaluation April 11, 2019		
	4. Proceedings of the meetings are as follows: Do not copy and paste the QMMC Technical Specification/s, declare your bid offer and any additional features that advantageous, if bidder/s copied and pasted the QMMC specification all QMMC specification must be delivered accordingly.		Post Qualification: April 12, 2019		
	Mr. Christian Ilao (Biomedica) asked if possible to change delivery schedule. Section VI. Schedule of Requirements: 45-60 calendar days upon receipt of Notice to Proceed	For Bid Bulletin Section VI. Schedule of Requirements: 45-90 calendar days upon receipt of Notice to Proceed			

Prepared By:

IVY V. MEHA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, CCNA, MMHA
BAC Sec Chairman

Approved By:

OFELIA R. DE LEON, MD, FPPS, MMHA
Chairman, Bids and Awards Committee

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	<p>Presented the Annex of Hydraulic Stretcher Bed and Transport Bed</p> <p>Ms. Cynthia Casalda (JNCS Mktg) informed the group that the specification of is for customized not particular to one brand.</p> <p>Ms. Portia Baviera (Technomed) suggested to lower the capacity weight (workload) because 250-300kgs is weight for OR table.</p> <p>Mr. Joseph Batuyong (Bataan MFG.) suggested to range the caster wheels to 6-8" because of the require height of the bed.</p> <p>According to the supplier/s all stretcher bed does not have head and foot rest except for high-end quality.</p> <p>Other Terms and Conditions: 2. Shall submit a Certificate of Conformance of specific equipment being offered issued by the following standards: Updated, Original certificate must be present during bid opening. a. ISO No. 13485 or its equivalent b. IEC 60601-1</p>	<p>Hydraulic Stretcher Bed and Transport Bed</p> <p>For end-user review and will issue supplemental / bid bulletin.</p> <p>Other Terms and Conditions: 2. Shall submit a Certificate of Conformance of specific equipment being offered issued by the following standards: Updated, a. ISO No. 13485 or its equivalent b. IEC 60601-1</p> <p>5. Shall submit a duly notarized Declaration of the following: p. That the bidder declared specification/s under Section 7. Technical Specification shall be identical with the actual specification of the product offered <i>is hereby added</i>.</p>			
	No further discussion was made, meeting adjourned 10:17am				

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IVY V. MEJA
BAC Sec Member

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RELLIE MONROE C. NAVARRETE, CCNA, MMHA
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☒ Others BAC

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VENUE: Boardroom

ATTENDANCE SHEET

SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN
1	Vanessa T. Virturis	BAC		9:00	16				
2	OPBAC D. DE WTA	BAC			17				
3	Ma. Luisa Luyas	BAC			18				
4	Robert John A. Wong	BAC		9:00	19				
5	Jim Ocampo T. Soria	TUG		9:00	20				
6	Eleanor S. Mendez	end-user		9:13	21				
7	My Mejia	BAC Sec			22				
8	FRAN JOSE P. CAGAN	BAC			23				
9					24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

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IVY V. MEJIA
BAC Sec Member

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SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1	Sandy Aisami	Technomed		9:00AM	16				
2	Deshfine Cardalab	Chemuley		9:00am	17				
3	CYNTHIA CASALDAN	JNCS MKTG		8:50	18				
4	CHRISTIAN ILAO	BIOMEDICA		9:00	19				
5	CRISTINA PINEDA	VMED		9:00	20				
6	JOSEPH BATUYONG	BATXAL MFG		9:00	21				
7	Karina Narag	Adtron		9:00	22				
8	ROGER BLAZA	DYNAMED		9:00	23				
9	CLAUDETTE LOU O. LORENZO	TECHNOMED		9:00	24				
10	LADY DIANE D. BOLD	PIVEZ COM		09:30	25				
11					26				
12					27				
13					28				
14					29				
15					30				

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