

	QUIRINO MEMORIAL MEDICAL CENTER				
	MINUTES OF MEETING				
	DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE				
TYPE OF MEETING: PRE-BID CONFERENCE <input type="checkbox"/> Management Review <input type="checkbox"/> MANCOM Meeting <input type="checkbox"/> EXECOM Meeting <input type="checkbox"/> COMMITTEE Meeting <input type="checkbox"/> DEPARTMENT Meeting <input type="checkbox"/> BAC Meeting _____					
DATE: March 29, 2019		TIME STARTED: 11:18am		TIME ENDED: 11:48am	
VENUE: QMMC Boardroom					
AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-03-17 Procurement of Operating Microscope		Submission and Opening of Bid April 11, 2019 / 11:00am	Php12,000,000.00	-BAC (Equip) -BAC Sec -TWG -End-User
	2. The meeting commenced at 11:18am with Dr. Ofelia De Leon, BAC Chairperson (Equipment) as the presiding officer.			Source of Funding: HFEP	
	3. Mr. Fidel John Caseñas, Head, TWG presented the details of the instruction to prospective bidders and enlighten them on the documents needed to prepare and submit.		Bid Evaluation April 11, 2019		
	4. Proceedings of the meetings are as follows: Do not copy and paste the QMMC Technical Specification/s, declare your bid offer and any additional features that advantageous, if bidder/s copied and pasted the QMMC specification all QMMC specification must be delivered accordingly.		Post Qualification: April 12, 2019		
	Section VI. Schedule of Requirements: 45-60 calendar days upon receipt of Notice to Proceed Presented the Annex of Operating Microscope	For Bid Bulletin Section VI. Schedule of Requirements: 60-90 calendar days upon receipt of Notice to Proceed Operating Microscope For bid bulletin.			

Prepared By:

 IVY V. MEJIA
 BAC Sec Member

Noted By:

 KELLIE MONROE C. NAVARRETE, CCNA, MMHA
 BAC Sec Chairman

Approved By:

 OFELIA R. DE LEON, MD, FPPS, MMHA
 Chairman, Bids and Awards Committee

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	<p>Mr. Emmanuel Lavarias (Medilight) asked if possible for Double iris diaphragm or its equivalent?</p> <p>Mr. Kevin Nicolas (RBGM) asked if possible for Xenon 300-watts arc lamps as main illumination with Xenon or LED lamp as back up?</p> <p>>Stereoscopic observer head with 160 degrees eyepiece head, 10x eyepiece</p> <p>Mr. Nicolas asked if possible to Full HD LED Monitor, at least 21", medical grade</p> <p>Dr. Louie Racelis (end-user) informed that the 42" medical grade LED monitor is for training purposes we can't change the size of the monitor but suggest for provision for wall mounting,</p>	<p>> Double iris diaphragm or its equivalent</p> <p>> Xenon 300-watts arc lamps as main illumination with Xenon or LED lamp as back up</p> <p>>Stereoscopic observer head with at least 160 degrees eyepiece head, 10x eyepiece</p> <p>>Full HD LED Monitor, at least 42", medical grade with provision for wall mounting</p>			
	No further discussion was made, meeting adjourned 11:48am				

Prepared By:

IVY N. MENA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, CCNA, MMHA
BAC Sec Chairman

Approved By:

OFELIA R. DE LEON, MD, FPPS, MMHA
Chairman, Bids and Awards Committee

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TYPE OF MEETING: PRE-CONFERENCE CONFERENCE: OPERATING MICROSCOPE

☐ Management Review

☐ MANCOM Meeting

☐ EXECOM Meeting

☐ COMMITTEE Meeting

☐ DEPARTMENT Meeting

☒ Others BAC

DATE: March 29, 2019

TIME STARTED: 11:00am

TIME ENDED:

VENUE: Boardroom

ATTENDANCE SHEET

SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN
1	Michael D. Sabido	MANCOM - SURGEON			16				
2	Alma Coronado de la Cruz	NI			17				
3	Louie C. Paulie	NI			18				
4	OFELIA R. DE LEON	BAC			19				
5	Ma. Luisa P. Legnes	PRAC			20				
6	Robert John A. Wong	BAC			21				
7	Vanessa T. Virbunio	BAC			22				
8	Kames, Keshia	NI			23				
9	IVY V. MEJIA	PRAC SEC			24				
10	RELLIE MONROE C. NAVARRETE	PRAC			25				
11					26				
12					27				
13					28				
14					29				
15					30				

Prepared By:

IVY V. MEJIA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, MMHA
BAC Sec Chairman

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SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1	KEVIN S. MADRIS	RBM	[Signature]	11:17	16				
2	BEA MANCENIDO	microlab	[Signature]	11:00	17				
3	Minerva Diaz	microlab	[Signature]	11:00	18				
4	CS Hernandez	microlab	[Signature]	11:00	19				
5	Jafrey Bongsoy	PHI	[Signature]	11:00	20				
6	Charity Lavarías	Medilight	[Signature]	11:00	21				
7	Emmanuel Lavarías		[Signature]		22				
8					23				
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13					28				
14					29				
15					30				

Prepared By:

IVY V. MEJIA
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, MMHA
BAC Sec Chairman

Approved By:

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