

	QUIRINO MEMORIAL MEDICAL CENTER				
	MINUTES OF MEETING				
	DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE				
TYPE OF MEETING: PRE-BID CONFERENCE <input type="checkbox"/> Management Review <input type="checkbox"/> MANCOM Meeting <input type="checkbox"/> EXECOM Meeting <input type="checkbox"/> COMMITTEE Meeting <input type="checkbox"/> DEPARTMENT Meeting <input type="checkbox"/> BAC Meeting _____					
DATE: March 29, 2019		TIME STARTED: 1:10pm		TIME ENDED: 2:26pm	
		VENUE: QMMC Boardroom			
AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-03-18 Procurement of Laboratory Equipment		Submission and Opening of Bid April 11, 2019 / 1:00pm	Php7,780,000.00	-BAC (Equip) -BAC Sec -TWG -End-User
	2. The meeting commenced at 10:20am with Dr. Ofelia De Leon, BAC Chairperson (Equipment) as the presiding officer.			Source of Funding: HFEP	
	3. Mr. Fidel John Caseñas, Head, TWG presented the details of the instruction to prospective bidders and enlighten them on the documents needed to prepare and submit.		Bid Evaluation April 11, 2019		
	4. Proceedings of the meetings are as follows: Do not copy and paste the QMMC Technical Specification/s, declare your bid offer and any additional features that advantageous, if bidder/s copied and pasted the QMMC specification all QMMC specification must be delivered accordingly.		Post Qualification: April 12, 2019		
	Ms. Thess Mercit (Labtrades) asked if possible to change specific equipment for SLCC to laboratory equipment? Bid Data sheet (Mortuary Freezer) For the procurement of equipment: The Bidder must have completed, within two (2) years as	Mr. Eleazar Tio suggested to aggregate the 50% SLCC. For Bid Bulletin For procurement where the Procuring Entity has determined, after the conduct			

Prepared By:

IVY V. MEJIA
BAC Sec Member

Noted By:

ELLIE MONROE C. NAVARRETE, CCNA, MMHA
BAC Sec Chairman

Approved By:

OFELIA R. DE LEON, MD, FPPS, MMHA
Chairman, Bids and Awards Committee

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	<p>specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer <i>Specific Equipment</i>.</p>	<p><i>of market research, that imposition of the provisions of Section 23.4.1.3 of the IRR of RA 9184 will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding:</i> In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.4.1.3 of the IRR of RA 9184 will likely result to [State "failure of bidding" or "monopoly that will defeat the purpose of public bidding"], the Bidder should comply with the following requirements:</p> <p>a. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least [State "fifty percent (50%)" in the case of Non-expendable Supplies and Services or "twenty-five percent (25%)" in the case of Expendable Supplies] of the ABC for this Project; and</p> <p>b. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</p>			
	<p>Section VI. Schedule of Requirements</p>	<p>Section VI. Schedule of Requirements</p> <p>MORTUARY FREEZER, 1 UNIT, PHP6,980,000.00 Delivery Schedule: 60-90 calendar days upon receipt of Notice to Proceed</p> <p>AUTOCLAVE MACHINE, 1 UNIT, PHP500,000.00 Delivery Schedule: 60-90 calendar days upon receipt of Notice to Proceed</p> <p>FLOATATION WATER BATH, 1 UNIT, PHP300,000.00</p>			

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	<p>Presented the annex for; Mortuary Freezer >Dimension: Width 2110-2120mm Length 2400-2420 Height 2110-2150mm</p> <p>>Voltage: 300-400v /3 phase / 50-60 Hz</p> <p>Mr. Kent Cueto (Medicotek) asked if possible rubber or silicon for the door? >Door: with hinged doors each at mounted at the side, fully insulated, stainless steel made, with lever type handle and a rubber gasket to ensure sealing. The opening of each door is at least 800x550mm (WxH). Each compartment contains 1 body tray. Provision for cadaver tray identification (insert signage)</p> <p>Mr. Kevin Baniqued (Labmate) to consider LED light only? >Internal lighting: 2 unit LED light blue tube, mounted in the side wall with switch located at the panel</p>	<p>Delivery Schedule: 30 calendar days upon receipt of Notice to Proceed</p> <p>Mortuary Freezer >Dimension: Width not more than 2120mm Length not more than 2420mm Height not more than 2150mm > as per manufacturer's specification and shall connect to the existing power supply >Shall provide a step up 3 phase transformer <i>is hereby be deleted</i></p> <p>>Door: with hinged doors each at mounted at the side, fully insulated, stainless steel made, with lever type handle and a rubber or silicon gasket to ensure sealing. Each compartment contains 1 body tray. Provision for cadaver tray identification (insert signage). Opening of each door dimension will be as per manufacturer's specification</p> <p>>Internal lighting: 2 unit LED light, mounted in the side wall with switch located at the panel.</p> <p>>Shall provide necessary electrical supplies to run the unit and be tapped by the existing 3 phase power <i>is hereby be deleted</i></p>			
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	<p>Autoclave Machine</p> <p>> Usable temperature: sterilization 100-140C</p> <p>> Watts: at least 2,760 watts</p> <p>> Outer dimension: 550x600mm</p> <p>Floatation Water Bath</p> <p>>watts: at least 1,150 watts</p> <p>Other Terms and Conditions:</p> <p>2. Shall submit a Certificate of Conformance of specific equipment being offered issued by the following standards: Updated, Original certificate must be present during bid opening.</p> <p>a. ISO No. 13485 or its equivalent</p> <p>b. IEC 60601-1</p>	<p>> To include accessories: Cadaver lifter 1pc <i>is hereby be added</i> Stainless cadaver trolley 1pc <i>is hereby be added</i></p> <p>Autoclave Machine</p> <p>> Maximum temp: 140C <i>is hereby be deleted</i></p> <p>> Usable temperature: sterilization 120-140C</p> <p>>Watts: at least 2,300 watts</p> <p>> Outer dimension: maximum of 600x600mm</p> <p>Floatation Water Bath</p> <p>> as per manufacturer's specification</p> <p>Other Terms and Conditions:</p> <p>2. Shall submit a Certificate of Conformance of specific equipment being offered issued by the following standards: Updated,</p> <p>a. ISO No. 13485 or its equivalent</p> <p>b. IEC 60601-1</p> <p>5. Shall submit a duly notarized Declaration of the following:</p> <p>p. That the bidder declared specification/s under Section 7. Technical Specification shall be identical with the actual specification of the product offered <i>is hereby added.</i></p>			
	No further discussion was made, meeting adjourned 2:26pm				

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TYPE OF MEETING: PRE-CONFERENCE CONFERENCE: LABORATORY EQUIPMENT

☐ Management Review

☐ MANCOM Meeting

☐ EXECOM Meeting

☐ COMMITTEE Meeting

☐ DEPARTMENT Meeting

☒ Others BAC

DATE: March 29, 2019

TIME STARTED: 1:00Pm

TIME ENDED:

VENUE: Boardroom

ATTENDANCE SHEET

SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN
1	OFELIA R. DE LEON	BAC			16				
2	Ma. Laura P. Leynes	BAC			17				
3	Vanessa T. Virtuno	BAC			18				
4	Robert John A. Wong	BAC			19				
5	Araceli Jansha	Patho			20				
6	ELEANOR S. TIO	LAB			21				
7	Kataraki Johni	Lab			22				
8	Ivy Mejia	BAC Sec			23				
9	JOHN P. NAVARRETE	BAC			24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

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SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1	KEVIN BANIGUED	Labmate		1:00	16				
2	RIENA D. MORCO	Labmate		1:01	17				
3	FERNANDO T. CABALS	MRL		1:00	18				
4	RONA MONDERIN	CYBERTEC CORP.		1:00	19				
5	Desh Candiano	Water		1:00	20				
6	JOYNEZ SABASA	Chemvalley		1:00	21				
7	Kent Cmeto	RAINPHIL		1:00	22				
8	Thass Shurect	Medicotech		1:00	23				
9		Labmate			24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

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