



# QUIRINO MEMORIAL MEDICAL CENTER

## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

### TYPE OF MEETING: PRE-BID CONFERENCE

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting \_\_\_\_\_

DATE: March 28, 2019

TIME STARTED: 10:18am

TIME ENDED: 11:03am

VENUE: QMMC Boardroom

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-03-10 Procurement of Bronchoscope System		Submission and Opening of Bid April 10, 2019 / 10:00am	Php15,000,000.00	-BAC (Equip) -BAC Sec -TWG -End-User
	2. The meeting commenced at 10:18am with Dr. Ofelia De Leon, BAC Chairperson (Equipment) as the presiding officer.			Source of Funding: HFEP	
	3. Mr. Rellie Monroe Navarrete, BAC Secretariat Chair presented the details of the instruction to prospective bidders and enlighten them on the documents needed to prepare and submit.		Bid Evaluation April 11, 2019		
	4. Proceedings of the meetings are as follows:  Do not copy and paste the QMMC Technical Specification/s, declare your bid offer and any additional features that advantageous, if bidder/s copied and pasted the QMMC specification all QMMC specification must be delivered accordingly.		Post Qualification: April 12, 2019		
	Bid Data Sheet: Mr. John Carlos Aurizo (RBGM) asked if possible to change Specific Equipment to Bronchoscope System to Pulmonary Equipment as Single Largest Contract Completed.	Dr. Aven-Kerr Ubalde (End-User) agreed to amend the SLCC  For Bid Bulletin:			

Prepared By:

IVY V. MEJIA  
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, CCNA, MMHA  
BAC Sec Chairman

Approved By:

OFELIA R. DE LEON, MD, FPPS, MMHA  
Chairman, Bids and Awards Committee

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	<p><b>Bid Data Sheet:</b>  <b>Clause 5.4. For the procurement of Medical Equipment:</b> The Bidder must have completed, within two (2) years as specified in the Invitation to Bid and <b>ITB</b> Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer <i>Bronchoscope System</i></p> <p>Section VI. Schedule of Requirements:  45-60 calendar days upon receipt of Notice to Proceed</p> <p>Presented the Annex of Bronchoscope System:  Videobronchoscope Unit 1:  autoclavable suction valves, 40 pcs.</p> <p>Videobronchoscope Unit 2:  autoclavable suction valves, 40 pcs.</p> <p>Portable Bronchoscope with Compatible Hand-Held Light Source with High Definition Monitor / Screen  High resolution screen/monitor: 1920 x 1080 pixel Full HD</p> <p>Other Terms and Conditions:  2. Shall submit a Certificate of Conformance of specific equipment being offered issued by the following standards: Updated, Original certificate must be present during bid opening.</p>	<p><i>For the procurement of Non-expendable Supplies and Services:</i> The Bidder must have completed, within two (2) years as specified in the Invitation to Bid and <b>ITB</b> Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer <i>Bronchoscope System or Pulmonary Equipment</i></p> <p>Section VI. Schedule of Requirements:  60-90 calendar days upon receipt of Notice to Proceed</p> <p>Videobronchoscope Unit 1:  autoclavable suction valves, 5 pcs.</p> <p>Videobronchoscope Unit 2:  autoclavable suction valves, 5 pcs.</p> <p>Portable Bronchoscope with Compatible Hand-Held Light Source with High Definition Monitor / Screen  High resolution screen/monitor</p> <p>Other Terms and Conditions:  2. Shall submit a Certificate of Conformance of specific equipment being offered issued by the following standards: Updated,</p>			
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IVY V. MEJIA  
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, CCNA, MMHA  
BAC Sec Chairman

Approved By:

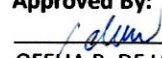
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	a. ISO No. 13485 or its equivalent b. IEC 60601-1	a. ISO No. 13485 or its equivalent b. IEC 60601-1  5. Shall submit a duly notarized Declaration of the following: p. That the bidder declared specification/s under Section 7. Technical Specification shall be identical with the actual specification of the product offered <i>is hereby added.</i>			
	No further discussion was made, meeting adjourned 11:03am				

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## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: PRE-CONFERENCE CONFERENCE: BRONCHOSCOPE SYSTEM

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☒ Others BAC

DATE: March 28, 2019

TIME STARTED: 10:00am

TIME ENDED:

VENUE: Boardroom

### ATTENDANCE SHEET

SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN
1	OFELIA R. DE LEON	BAC	[Signature]		16				
2	Ma. Luisa P. Leynes	BAC	[Signature]		17				
3	Vanessa T. Virtusano	BAC	[Signature]		18				
4	Robert John A. Wong	BAC	[Signature]		19				
5	VERONICA ANN S.	MANCOM/IT	[Signature]		20				
6	Leo Pasilla		[Signature]		21				
7	Edwin U. Mariano	tw 6	[Signature]		22				
8	ERIL BRUNO CUSUMANO	tw 6	[Signature]		23				
9	FRIDELDO JOHN P. CALZADO	tw 6	[Signature]		24				
10	Julia Ballaton	BAC SEC	[Signature]		25				
11	Ivy Mejia	BAC SEC	[Signature]		26				
12					27				
13					28				
14					29				
15					30				

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RELLIE MONROE C. NAVARRETE, MMHA  
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### ATTENDANCE SHEET

SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1	John Carlos Anzo	RBGM	<i>[Signature]</i>	9:11	16				
2	Ferdinand V. Fernandez	The Pharmac	<i>[Signature]</i>	9:30 am	17				
3	EDITE MATUNDAN	MTC	<i>[Signature]</i>	10:00	18				
4	Kimberly Joye Dugay	Muri JR	<i>[Signature]</i>	9:30	19				
5	SAPLAN, DANIEL R.	IDS	<i>[Signature]</i>	9:07	20				
6	Kimberly Ducut	Variance	<i>[Signature]</i>		21				
7	ERIC ADUINO	NPK MED. TRADING INC	<i>[Signature]</i>	9:00	22				
8					23				
9					24				
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12					27				
13					28				
14					29				
15					30				

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