



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING:

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: March 22, 2019

TIME STARTED: 1:00PM

TIME ENDED: 3:00PM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1. Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-03-08 Procurement of Medical, Surgical and Other Supplies CY 2019(Rebid)		Opening of Bid: April 3, 2019 / 11:00AM	Php42,998,074.00	-BAC Other Supplies) -BAC Sec -TWG -End-User)
	2. The meeting commenced at 1:00PM with Ms. Isabel Elona as the presiding officer.		Bid Evaluation: April 4, 2019	Source of Funding: INCOME/GAA/ REVOLVING FUNDS	
	3. Ms. Isabel Elona, BAC Chairman presented the details of the Instruction to bidders to make the participating prospective bidders enlighten on the documents needed to prepare and submit.		Post Qualification: April 5, 2019		
	4. Proceedings of the meetings are as follows: ➤ Annex A-discuss by Ms. Divina Lambino				
	➤ RBGM / MEDICOTEK Line #18 and 19- Electro Surgical Grounding Pad With Disposable, hydrogel, adhesive latex free, compatible for adult	For Bid Bulletin			

Prepared By:

Ma. GERALYN N. AGUIÑO, MMHA
BACSEC Member

Noted By:

RELLIE MONROE NAVARRETE, CCNA, MMHA
BACSEC Chairman

Isabel Elona, MSc
Chairman, Bid and Awards Committee
(Drugs and Medicine/Other Supplies)

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	compatible to existing Cautery Machine ➤ Low Price unit ➤ Suggest to deliver proposed cordless w/one free pad				
	➤ MEDICOTEK –Line 28- Ligating Clips, Medium with locking mechanism 6 clips/14 cartridges/box ➤ Suggest 30 cartridges/box ➤ Ligating Clips range to 14-30 cartridges/box	For Bid Bulletin			
	➤ Line 32- Ligating clips, titanium clips, small, 30-36 cartridges/box, 6 clips per cartridge with clip applier (open applier)	For Bid Bulletin			
	➤ Line 33- Ligating clips, titanium clips, medium, 36 cartridges/box, 6 clips per cartridge with clip applier (open applier)	For Bid Bulletin			
	➤ Line124-Catheter Subclavian double/trio lumen size 11.5 -13.5 length ; 16-24	Check with the end-user			
	➤ ZAFIRE- Line 152- suggest range to Vascular prosthesis impregnated with absorbable bovine gelatin 24x10-12mm, 40-45cm bifurcated	For Bid Bulletin			
	➤ RBGM-Line162- suggest Vessel Sealer/cordless dissector 23-26cm lengthm 5mm, 180-360 degrees shaft rotation, open instrument(for Post Qualification)	For Bid Bulletin			

Prepared By:

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Noted By:

Rellie Monroe Navarrete, CCNA, MMHA
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	<ul style="list-style-type: none"> ➤ ZAFIRE-Line203,204,205,206 suggest 2 layers instead 3 layers 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ MEDICOTEK-Line 208-Sinapi Drain is a brand name may use as chest drainage (as per end-user no item was ordered for 2018). 				
	<ul style="list-style-type: none"> ➤ INDOPLAS-Line 264- suggest to range 26mm-31mm ➤ Line 265- suggest polyglecaprone 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ EUROPACIFIC-Line376-suggest Billary Drainage Catheter Fr. 7 , 10's(check to end-user) ➤ Line 383- suggest Needle, Chiba G - 20/22-18-20cms length ➤ Line 384-suggest Needle,Chiba G - 20-22/15-18cms length 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ Other Terms and Condition: to include in the bidding documents <ul style="list-style-type: none"> • 4. for Glutaraldehyde, Povidone Iodine 10% Antiseptic & Povidone Iodine 7.5% Cleanser, they shall be subjected to a Sensitivity Test, which will be done at any tertiary hospital laboratories. Payment of such test should be shouldered by the supplier. 	To be deleted not included in bidding (for bid bulletin)			

Prepared By:

Ma.Geralyn N.Aquino,MMHA
BACSEC Member

Noted By:

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	<ul style="list-style-type: none"> • 3. Certificate of Good Manufacturing Practice (suggest ISO by Europacific) • Certificate of Good Manufacturing Practice or its equivalent 	For Bid Bulletin			
	<ul style="list-style-type: none"> ➤ PANAMED-ask the validity of good performance. <ul style="list-style-type: none"> • To submit Good Performance 2018 				
	<ul style="list-style-type: none"> ➤ BAC Chairman, Ms.Elona informed the bidders that there will be a letter to receive from BAC for the evaluation of item. ➤ All suggestions will be deliberate and will be reflected in the Bid Bulletin on Wednesday/March 27,2019 				
	<ul style="list-style-type: none"> ➤ Site Visit : March 27,2019 /Wednesday 10:00am 				
	5. There having no other remaining topics for discussion and no other queries from the bidders the Pre-Bid Conference adjourned at exactly 2:17PM.				

Attendance; (Pls. See Attached)

Prepared By:

Ma.Geralyn N.Aguino,MMHA
BACSEC Member

Noted By:

Rellie Monrde Navarrete,CCNA,MMHA
BACSec Chairman

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ATTENDANCE SHEET

SN	NAME	DIV/DEPT/SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/SEC/UNIT	SIGNATURE	TIME-IN
1.	KABER EANA	DIV/BAC	[Signature]	1:00	16				
2.	Katherine Palacio	Im/Ord	[Signature]	1:00	17				
3.	JONIL DE VEA	EFM	[Signature]	1:00 p.m.	18				
4.	Noriel G. Cabacungan	ICMS	[Signature]	1:00 pm	19				
5.	Molly D. CHUR	RT/BAC	[Signature]		20				
6.	Jan [unclear]	[unclear]	[Signature]	1:00 pm	21				
7.	RITA M. FLORES	End-user	[Signature]	1:00 pm	22				
8.	Divina Lambino	END - USER	[Signature]	1:00 pm	23				
9.	CATHERINE GARCIA	FWG	[Signature]	1:01 pm	24				
10.	Karin Andrew Tapan	Surgery	[Signature]	1:00 pm	25				
11.	Ma. Geraldine [unclear]	[unclear]	[Signature]		26				
12.	Jahia Ballester	BAC SEC	[Signature]		27				
13.					28				
14.					29				
15.					30				

Prepared By:

Noted By:



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SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	Raeanelo E - Cordero	2AFIRE DIST.	[Signature]	12:45 pm	16				
2.	Christina Cerrafon	2afire DIST- INC	[Signature]	12:45 pm	17				
3.	Sarah Padilla	Panamad Phils.	[Signature]	12:45 PM	18				
4.	Mark Yarisantos	RBSM Medical Express Collect Inc	[Signature]	1:00 pm	19				
5.	Mark Autes	LRST	[Signature]	1:00	20				
6.	Ellaine Loraño	Medalant Ent.	[Signature]	1:00	21				
7.	Melanie DV Ochong	DICOMED CORP	[Signature]	1:00	22				
8.	Annmar Cabarang	Intellig Pharma	[Signature]	1:00	23				
9.	MARIA ROSA VICERO	MEDICOTEX INC	[Signature]	1:00	24				
10	REBECCA C. JUMAWAN	STA-ANA ENT.	[Signature]	1:00	25				
11					26				
12					27				
13					28				
14					29				
15					30				

Prepared By:

Noted By: