



# QUIRINO MEMORIAL MEDICAL CENTER

## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

### TYPE OF MEETING: Pre-Procurement Meeting for Equipment (HFEP)

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting\_\_\_\_\_

DATE: March 11, 2019

TIME STARTED: 9:00am

TIME ENDED: 4:30pm

VENUE: QMMC Boardroom

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
Pre-Procurement of the following equipment; 1. ELECTRONIC FETAL MONITOR ITB No. 2019-03-09 Discussion starts: 9:18am Discussion ends: 10:12am	1. Dr. Ofelia de Leon, BAC Chairman for Equipment presided the pre-procurement for Electronic Fetal Monitor	Presented the BAC Members, TWG, BAC Secretariat and the End-User	Advertisement March 20, 2019	Php8,100,000.00 (HFEP Fund)	Dr. Maria Czarina Mendoza (End-User)
	2. Mr. Rellie Monroe Navarrete, BAC Secretariat Chairman presented the Bid Documents and invited the end-user, to attend on March 28, 2019, 9:00am at QMMC Boardroom for the Pre-Bid Conference.				
	3. Presented the following;  Schedule of Requirements: 45-60 calendar days upon receipt of Notice to Proceed  Terms and Conditions presented by TWG: c. Available Service Engineer, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.  d. Provide orientation and training for end user on equipment operation and preventive maintenance.  For ELECTRONIC FETAL MONITOR annex: Plain paper: thermal Capacity: 4400mAh	It was agreed, discussed and changed the following; Schedule of Requirements: 45-60 calendar days upon receipt of Notice to Proceed  Terms and Conditions presented by TWG: c. Available Service Specialist, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.  d. Provide orientation and training with certificate for end user and Biomedical Personnel on equipment operation and preventive maintenance.  For ELECTRONIC FETAL MONITOR annex: Plain paper gridless: thermal Capacity: minimum of 4400mAh			

Prepared By:

IVY V. MEJA  
BAC Sec Member

Noted By:

RELLIE MONROE C. NAVARRETE, CCNA, MMHA  
BAC Sec Chairman

Approved By:

OFELIA R. DE LEON, MD, FPPS, MMHA  
Chairman, Bids and Awards Committee

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	Stainless Cart with Caster wheels  INCLUSIVE OF 10 thermal paper pads	Stainless Cart with Caster wheels with locks INCLUSIVE OF 10 thermal paper pads per unit			
	This unit is wireless capable.				
2. BRONCHOSCOPE SYSTEM ITB No. 2019-03-10 Discussion starts: 10:20am Discussion ends: 10:45am	1. Engr. Leonardo Concepcion, BAC Member for Equipment presided the pre-procurement for Bronchoscope System	Presented the BAC Members, TWG, BAC Secretariat and the End-User	Advertisement March 20, 2019	Php15,000,000.00 (HFEP Fund)	Dr. Aven-Kerr Ubalde (End-User)
	2. Mr. Rellie Monroe Navarrete, BAC Secretariat Chairman presented the Bid Documents and invited the end-user, to attend on March 28, 2019, 10:00am at QMMC Boardroom for the Pre-Bid Conference.				
	3. Presented the following;  Terms and Conditions presented by TWG: c. Available Service Engineer, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.  d. Provide orientation and training for end user on equipment operation and preventive maintenance.  For BRONCHOSCOPE SYSTEM annex: weight: max of 20kgs  Lightsource which can provide excellent illumination for visualization of video bronchoscope images (shall provide 1 set spare of LED Lamp (175-300watts)	It was agreed, discussed and changed the following; Terms and Conditions presented by TWG: c. Available Service Specialist, on call, 24/7 with certificate of training for the equipment offered from the manufacturer. d. Provide orientation and training with certificate for end user and Biomedical Personnel on equipment operation and preventive maintenance.  For BRONCHOSCOPE SYSTEM annex: weight: as manufacturer's specification  Lightsource which can provide excellent illumination for visualization of video bronchoscope images (shall provide 1 set spare of Xenon or LED Lamp (175-300watts)			
	This unit was double bid failure and Negotiated as 53.1 due to failure to comply during post-qualification evaluation by the end-user (not provision of the QMMC specification)				
3. VARIOUS MEDICAL IMAGING EQUIPMENT ITB No. 2019-03-11 Discussion starts: 11:07am	1. Engr. Leonardo Concepcion, BAC Member for Equipment presided the pre-procurement for Various Medical Imaging Equipment	Presented the BAC Members, TWG, BAC Secretariat and the End-User	Advertisement March 20, 2019	Php47,400,000.00 (HFEP Fund)	Dr. Myrna Borromeo Dr. Celia Joy Estrella Dr. Ibon Go-Santos Ms. Reina Tio

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Discussion ends: 1:41pm					Ms. Sheanne Mercado Ms. Krisia Panlaqui Mr. Alan Borcelis (End-User)
	2. Mr. Rellie Monroe Navarrete, BAC Secretariat Chairman presented the Bid Documents and invited the end-user, to attend on March 28, 2019, 11:00am at QMMC Boardroom for the Pre-Bid Conference.				
	<p>3. Presented the following;</p> <p>Terms and Conditions presented by TWG:</p> <p>d. Response time for the maintenance service should be within 24 hours upon notification thru facsimile, email or phone call</p> <p>i. That the bidder has available Service Engineer after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)</p> <p>For MOBILE HIGH END ULTRASOUND MACHINE annex: Php24,000,000.00 (2 units) IMAGE PROCESSING: 500 MB cine memory</p> <p>Digital DENTAL / PANORAMIC AND CEPHALOMETRIX X-RAY WITH CONE BEAM CT-SCAN (CBCT), Php12,000,000.00 ( 1unit Wireless Digital Flat Panel, Php11,400,000.00 (3 units)</p>	<p>It was agreed, discussed and changed the following;</p> <p>Terms and Conditions presented by TWG:</p> <p>d. Response time for the maintenance service should be within 24 hours upon notification thru facsimile, email or phone call and should be physically present within the premisses of the institution.</p> <p>i. That the bidder has available Service Engineer and Application Specialist after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)</p> <p>For MOBILE HIGH END ULTRASOUND MACHINE annex: IMAGE PROCESSING: Minimum of 500 MB cine memory</p> <p>ACCESSORIES: 5 pcs 2 tb external solid state drive with USB 3.0 per unit Stainless Push cart</p> <p>No changes for the specifications for the DENTAL / PANORAMIC AND CEPHALOMETRIX X-RAY WITH CONE BEAM CT-SCAN (CBCT)</p>			
	For the MOBILE HIGH END ULTRASOUND MACHINE and DENTAL / PANORAMIC AND CEPHALOMETRIX X-RAY WITH CONE BEAM CT-SCAN (CBCT) units the ABC is higher versus the actual market price.	Letter was sent to MCC's office requesting to modify the ABC of said units but until now (pre-procurement conference) no respond yet.			

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	<p>Ms. Susan Simbulan, HOPPS, informed the group, "the reason why you are holding the pre-procurement conference is to check, modify, clarify some issues need to discuss prior to posting/advertisement". "Please invite HFEP coordinator to clarify the issue".</p> <p>Mr. Jonil de Veas, HFEP Coordinator, stated "It is okay to modify and change the technical specification except the ABC and the quantity of the unit".</p> <p>Ms. Simbulan instructed the HFEP Coordinator to inquire to DOH if possible to resubmit the modified technical specification of the HFEP Equipment due to pre-procurement conference discussion.</p>	<p>From Ms. Melanie Lomotan, FMO as the moment we cannot modify the specification of all the HFEP Equipment because it was already submitted to the DOH and for Senate deliberation already.</p> <p>Engr. Concepcion stated, "Section 20. Pre-Procurement Conference letter d) Review, modify and agree on the criteria for eligibility screening, evaluation and post-qualifications".</p> <p>Engr. Concepcion noted and cleared the statement of the HFEP Coordinator to modify/change the technical specification but not ABC and the quantity.</p>			
<p>4. VARIOUS NEONATOLOGY EQUIPMENT ITB No. 2019-03-12 Discussion starts: 2:50pm Discussion ends: 3:18pm</p>	<p>1. Dr. Ofelia de Leon, BAC Chairman for Equipment presided the pre-procurement for Various Neonatology Equipment</p>	<p>Presented the BAC Members, TWG, BAC Secretariat and the End-User</p>	<p>Advertisement March 20, 2019</p>	<p>Php3,910,000.00 (HFEP Fund)</p>	<p>Dr. Ma. Lourdes Imperial Dr. Rachel Ann Reyes (End-User)</p>
	<p>2. Mr. Rellie Monroe Navarrete, BAC Secretariat Chairman presented the Bid Documents and invited the end-user, to attend on March 28, 2019, 1:00pm at QMMC Boardroom for the Pre-Bid Conference.</p>				
	<p>3. Presented the following;</p> <p>Terms and Conditions presented by TWG:</p> <p>c. Available Service Engineer, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.</p> <p>d. Provide orientation and training for end user on equipment operation and preventive maintenance.</p>	<p>It was agreed, discussed and changed the following;</p> <p>Terms and Conditions presented by TWG:</p> <p>c. Available Service Engineer/Specialist, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.</p> <p>d. Provide orientation and training with certificate for end user and Biomedical Personnel on equipment operation and preventive maintenance.</p>			

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	<p>i. That the bidder has available Service engineer after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)</p> <p>For CARDIAC MONITOR annex;  Php1,750,000.00 (5 units)  Display Size: BSM 3700 12-15' COLOR TFT Type LCD  Number of waveforms: BSM 3500-maximum 14  BSM 3700-maximum 15  Display waveforms: ECG (maximum 12 traces),  respiration, SpO2 pulse wave  Numerical data display: Heart rate, VPC rate, ST level,  respiration rate, SpO2, pulse rate, temperature, NIBP, IBP</p> <p>Alarm levels: Crisis (red blinking) , Warning (yellow  blinking), Advisory (yellow or blue light)</p> <p>ECG: Arrhythmia alarms: Asystole, VF, VT, Vbrady, Ext  Tachy, Ext Brady, SV Tachy, VPC Run, Tachycardia,  Bradycardia, Couplet, Early VPC, Prolonged RR, Bigeminy,  Trigeminy  Temperature:  Measuring range: 0 to 45'  Number channels: maximum 2</p> <p>For BUBBLE CPAP MACHINE annex;  Php1,200,000.00 (4 units)</p> <p>For SYRINGE PUMP annex;  Php480,000.00 (8 units)</p> <p>For INFUSION PUMP annex;  Php480,000.00 (8 units)</p> <p>With accuracy of <math>\pm 5\%</math></p>	<p>i. That the bidder has available Service engineer/specialist after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)</p> <p>For CARDIAC MONITOR annex;  Php1,750,000.00 (5 units)  Display Size: 12"-15" color TFT Type LCD  Number of waveforms:12-15</p> <p>Display waveforms: ECG (at least 12  traces), respiration, SpO2 pulse wave  Numerical data display: Heart rate, VPC  rate, ST level, respiration rate, SpO2,  pulse rate, temperature, NIBP  Alarm levels: Crisis , Warning , Advisory  (blinking or steady)  ECG: to delete Arrhythmia analysis  method: multitemplate matching  software algorithm  ECG: Arrhythmia alarms: at least the  following Asystole, Tachycardia,  Bradycardia  Invasive blood pressure (IBP): to delete  Temperature:  Measuring range: 0 to 45°C  Number channels: at least 1</p> <p>For BUBBLE CPAP MACHINE annex;  No Changes for specification of Bubble  CPAP Machine</p> <p>For SYRINGE PUMP annex;  Php480,000.00 (8 units)  Able to remove the air bubble: to delete</p> <p>For INFUSION PUMP annex;  Php480,000.00 (8 units)  With 4 selectable occlusion: to delete  With accuracy of <math>\pm 2-5\%</math>  Able to remove the air bubble: to delete</p>			
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<p>5. VARIOUS SURGICAL EQUIPMENT ITB No. 2019-03-13 Discussion starts: 3:20pm Discussion ends: 3:40pm</p>	<p>1. Dr. Ofelia de Leon, BAC Chairman for Equipment presided the pre-procurement for Various Surgical Equipment</p>	<p>Presented the BAC Members, TWG, BAC Secretariat and the End-User</p>	<p>Advertisement March 20, 2019</p>	<p>Php10,858,200.00 (HFEP Fund)</p>	<p>Dr. Romeo Abary Dr. Jose Albert Capuno Dr. Kevin Talon Dr. Johann Pag-Ong (End-User)</p>
	<p>2. Mr. Rellie Monroe Navarrete, BAC Secretariat Chairman presented the Bid Documents and invited the end-user, to attend on March 28, 2019, 2:00pm at QMMC Boardroom for the Pre-Bid Conference.</p>				
	<p>3. Presented the following;</p> <p>Terms and Conditions presented by TWG:</p> <p>c. Available Service Engineer, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.</p> <p>d. Provide orientation and training for end user on equipment operation and preventive maintenance.</p> <p>i. That the bidder has available Service engineer after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)</p> <p>For ELECTRONIC PNEUMATIC TOURNIQUET MACHINE AND CUFFS annex; Php980,000.00 (1 unit)</p> <p>For RESECTOSCOPE SET (MONOPOLAR) annex; Php1,189,100.00 (1 set)</p> <p>For PCNL SET annex; Php1,189,100.00 (1 set)</p>	<p>It was agreed, discussed and changed the following;</p> <p>Terms and Conditions presented by TWG:</p> <p>c. Available Service Engineer/Specialist, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.</p> <p>d. Provide orientation and training with certificate for end user and Biomedical Personnel on equipment operation and preventive maintenance.</p> <p>i. That the bidder has available Service engineer/specialist after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)</p> <p>For ELECTRONIC PNEUMATIC TOURNIQUET MACHINE AND CUFFS annex; Php980,000.00 (1 unit) For review by the end-user and to submit at BAC Sec Office revised specification.</p> <p>For RESECTOSCOPE SET (MONOPOLAR) annex; For review by the end-user and to submit at BAC Sec Office revised specification.</p> <p>For PCNL SET annex; For review by the end-user and to submit at BAC Sec Office revised specification.</p>			

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	For ASPIRATOR FOR LIVER SURGERIES annex; Php7,500,000.00 (1 unit)	For ASPIRATOR FOR LIVER SURGERIES annex; For review by the end-user and to submit at BAC Sec Office revised specification			
6. VARIOUS MEDICAL EQUIPMENT ITB No. 2019-03-14 Discussion starts: 3:45pm Discussion ends: 4:30pm	1. Dr. Ofelia de Leon, BAC Chairman for Equipment presided the pre-procurement for Various Medical Equipment	Presented the BAC Members, TWG, BAC Secretariat and the End-User	Advertisement March 20, 2019	Php8,726,000.00 (HFEP Fund)	Dr. Jennifer Tan Ms. Eleonor Mendoza (End-User)
	2. Mr. Rellie Monroe Navarrete, BAC Secretariat Chairman presented the Bid Documents and invited the end-user, to attend on March 28, 2019, 3:00pm at QMMC Boardroom for the Pre-Bid Conference.				
	3. Presented the following;  Terms and Conditions presented by TWG: c. Available Service Engineer, on call, 24/7 with certificate of training for the equipment offered from the manufacturer.  d. Provide orientation and training for end user on equipment operation and preventive maintenance.  i. That the bidder has available Service engineer after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)  For BIOLOGICAL SAFETY CABINET annex; Php1,000,000.00 (1 unit)  For SUCTION APPARATUS annex; Php891,000.00 (22 units)  For SYRINGE PUMP annex; Php2,090,000.00 (22 units)	It was agreed, discussed and changed the following; Terms and Conditions presented by TWG: c. Available Service Engineer/Specialist, on call, 24/7 with certificate of training for the equipment offered from the manufacturer. d. Provide orientation and training with certificate for end user and Biomedical Personnel on equipment operation and preventive maintenance. i. That the bidder has available Service engineer/specialist after the warranty period subject to terms mutually agreed by both parties (charges, schedule, etc.)  For BIOLOGICAL SAFETY CABINET annex; With supply and installation: to add  For SUCTION APPARATUS annex; For review by the end-user and to submit at BAC Sec Office revised specification  For SYRINGE PUMP annex; For review by the end-user and to submit at BAC Sec Office revised specification			

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	For INFUSION PUMP annex; Php4,745,000.00 (73 units)	For INFUSION PUMP annex; For review by the end-user and to submit at BAC Sec Office revised specification			
	Existing Suction Apparatus Machine was customized by the winning bidder.				
	No further discussion was made pre-procurement conference adjourned at 4:30pm.				

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# QUIRINO MEMORIAL MEDICAL CENTER

## MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: PRE-PROCUREMENT CONFERENCE

☐ Management Review

☐ MANCOM Meeting

☐ EXECOM Meeting

☐ COMMITTEE Meeting

☐ DEPARTMENT Meeting

☒ Others BAC

DATE: March 11, 2019

TIME STARTED: 9:00am

TIME ENDED:

VENUE: BOARDROOM

### ATTENDANCE SHEET

SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV / DEPT / SEC / UNIT	SIGNATURE	TIME-IN
1	JAN CARANAN F. JARAR	TUG		8:03	16	KRISIA PANLAQUI	DRY		11:15 AM
2	EDWIN V. MONICO	ICHS		8:55	17	Sheanne Mercado	DRS		11:15 AM
3	EDUARDO E. CONCEPCION A.	BAC		9:00	18	ARACEL B. MARCELES	DRS		
4	EDILBERTO S. CUSTODIO, JR.	TUG		9:00	19	Grace Catherine A. Ching	Budget		
5	Vanessa T. Virtusiano	PRC		9:00	20	Melanie H. Lomahan	Fin		
6	Mar. Luisa Leynes	PRC		9:00	21	Mar. Lomades S. Imperial	Perin		
7	MARLA CARMAN NERSON	OB GYN		9:00	22	RYLES, RACHTER ANN	POBIM		1 PM
8	ORDE USON	PRC			23	Johann Pag-ong	ortho		
9	SIMBOLAN, DASH	Admin		9:00	24	ABAREY, ROMER	Surg		
10	TRIBE, JOHN B. CANTERO	PRC			25	JOSE ALBERT CARRAO	SENG.		
11	UBALDE, ANON-KERR S. IM-PUNN	PRC		10:00	26	JENNIFER JAMORANTON	MED		
12	ESTRELLA, CELIA JOY	DRS		11:00	27	RELLIE NAVARRETE	BC SEC		
13	GO-GOTOS, EDW	DAS		11:00	28	Julia Dollete	PRC SEC		
14	MARLA BORDABERO	DRS			29	IVY MEJIA	PRC SEC		
15	Reina B. Tio	DRS			30				

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