



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT:

TYPE OF MEETING: Opening of Bids

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting_____

DATE: Feb.19,2019

TIME STARTED:2:00PM

TIME ENDED:3:00PM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1.Opening of Bids: Human Resources Information & Payroll System w/Finger and Facial Recognition Time and Attendance Biometrics System IB#-2019-01-05	1. Bid documents were received and closed at 2:00PM. - Two (2) Bidders purchased and submit the bidding documents.		Bid Evaluation: Feb.20,2019	Php 5,500,000.00	BAC(Services) TWG BACSEC END-USER
	2. Dr.Janice Almeda, BAC Chairperson called on to recognize the representatives of Blue Sky Trading and Doña Alejandra Inc.		Post Qualification Feb.21,2019		
	3. Mr. Cesar Castro, BAC Vice Chairman inform the bidders that the BAC was invited the COA and NAMFREL unfortunately in the absence of observers will not nullify the BAC proceedings, provided that have been duly invited in writing. Thus present bidders may act as an observer.				
	4. For the transparency, Doña Alejandra Inc. suggests to view the documents since QMMC-BAC is not available of facility to see the documents. BAC invited the bidders to sit besides the Technical Working Group while checking the documents.				

Prepared By:

Ma.Geralyn N.Aquino,MMHA
BACSec Member

Noted By:

Rellie Monroe Navarrete,CCNA,MMHA
BACSec Chairman

Dr.Janice Blandina Almeda
Chairman, Bid and Awards Committee
(SERVICES)

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	5. Clarification from Dona Alejandra the certificate of good performance is from government and private agencies. Mr.Rellie Navarette clarify that the Good performance is for all HRIS installation with min.500 users from government and private.				
	6. Another clarification from Dona Alejandra is the payment scheme must be in declaration. Blue Sky trading payment scheme was written in bid bulletin as comply. BAC Vice Chairman, Mr.Cesar Castro notifies Bid Bulletin Comply is sufficient.				
	7.Bidder #1 BLUE SKY TRADING Technical Documents: Passed				
	-Platinum Membership -Bid Securing Declaration Total Amount of Bid: Php 3,814,381.47 as read.	PASSED			
	8. Bidder #2 DOÑA ALEJANDRA INC. Technical Documents: Passed -Platinum Membership -Bid Securing Declaration Total Amount of Bid: Php 5,450,000.00 as read. ➤ (Submitted the payment scheme and other terms and condition in duly notarized declaration)	PASSED			
	9. For any questions and queries may be put in writing as advice by BAC Vice- Chairman.				
	10. There having no other bid to be read or clarifications to be made, the aforesaid bidding was adjourned at exactly 3:00PM.				

ATTENDANCE: (Pls. See Attached)

Prepared By:

Ma.Geralyn N.Aquino, MMHA
BACSec Member

Noted By:

Rellie Monroe Navarrete, CCNA, MMHA
BACSec Chairman

Dr.Janice Blandina Almeda
Chairman, Bid and Awards Committee
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QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: OPENING OF BIDS HUMAN RESOURCES INFORMATION & PAYROLL SYSTEM WITH FINGER AND FACIAL RECOGNITION TIME AND ATTENDANCE BIOMETRICS SYSTEM

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others _____

DATE: Feb. 19, 2019

TIME STARTED: 2:00PM

TIME ENDED:

VENUE: Board Room

ATTENDANCE SHEET

SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN
1.	Cesar Cortez	BAC		2:10	16				
2.	Dr. Janice E. Almeyda	BAC		2:00	17				
3.	Reina B. Tio	DRS		2:00	18				
4.	Ma. Concepcion Lynne	PRN			19				
5.	Fritz John Canlas	FCU			20				
6.	EDWIN MONICA	ICU			21				
7.	Edilberto Antonio	TUR		2:00	22				
8.	Virginia C. Echever	Nrsy.			23				
9.	Julia Dolletan	BAC SEC			24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

Prepared By:

Noted By:



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ATTENDANCE SHEET

SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	Enil Tortines	Blue Sky Tech	[Signature]	1:03	16				
2.	NAMELO LAMINEZ	DAI	[Signature]	1:34	17				
3.					18				
4.					19				
5.					20				
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Prepared By:

Noted By: