



QUIRINO MEMORIAL MEDICAL CENTER

MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING:

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ BAC Meeting _____

DATE: Feb.6,2019

TIME STARTED: 2:00PM

TIME ENDED: 3:01PM

VENUE: Board Room

AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
1.Pre-Bid Conference	1. The Invitation to Apply for Eligibility and to Bid (IAEB) under IB 2019-01-04R Procurement of 100 mbps Direct Internet Connection with Free 5 HD /Digital Cable Plan and 12 static IP Address(Rebid).		Opening of Bid: Feb.19,2019 / 1:00PM	Php2,000,000.00	-BAC (Services) -BAC Sec -TWG -End-User)
	2. The meeting commenced at 2:18PM with Mr. Cesar Castro, BAC Vice-Chairman as the presiding officer.		Bid Evaluation: Fe.20,2019	Source of Funding: INCOME FUNDS	
	3. Mr.Cesar Castro, BAC Vice- Chairman presented the details of the Instruction to bidders to make the participating prospective bidders enlighten on the documents needed to prepare and submit.		Post Qualification: Feb.21,2019		
	4. Proceedings of the meetings are as follows:				
	➤ End-user, Mr. Joma Revilla approves the inquiry from PLDT with the similar contract if they can go beyond the number of mbps as stated in clause 5.4 of BDS is 100				

Prepared By:

Ma.Geralyn N. Aquino, MMHA
BACSEC Member

Noted By:

Rellie Monroe Navarrete, CCNA, MMHA
BACSec Chairman

Janice Blandina Almeda, MD
Chairman, Bid and Awards Committee
(Services)

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	mbps direct internet.				
	<ul style="list-style-type: none"> ➤ Section VI-Schedule of requirements End-User tells the bidders that the contract is for 10 months. ➤ PLDT reacted that the minimum contract is 12 months. ➤ End-user replied that the project was been a bid failure last December and have to extend the 2months with the existing winning bidder. 				
	<ul style="list-style-type: none"> ➤ End-User also notifies the bidder that there will be a trial of 24 hours with the 100 mbps Internet Connection. 				
	<ul style="list-style-type: none"> ➤ PLDT, ETPI, WI-Fi City, and PT &T are not visible for 7 calendar days upon receipt of Notice to Proceed on the date of delivery schedule. ➤ Suggestion from PLDT 30-45 days and it is the shortest time depends on the permit. ➤ PT&T suggest for 30 days. ➤ Other bidders agreed with 30-45 days. 				
	<ul style="list-style-type: none"> ➤ Site Inspection schedule Feb.7, 2019 / 9:00AM to 10:00 AM. 				
	<ul style="list-style-type: none"> ➤ End-User also reminds the bidders that Internet provider shall be exclusive with cable. ➤ The bidders reacted that there is no TELCO with cable, only the PLDT. 				

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BACSEC Member

Noted By:

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Chairman, Bid and Awards Committee
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	➤ To be discuss by the BAC.				
	➤ End-User also inform them that CISCO router, conduit, rock and core switch are included in Approved Budget Cost of Php 2,000,000.00				
	➤ Availability Level (SLA) of 99.5% for connection and 4 HRS Mean-time-to-Restore (MTTR) ➤ Change 99.5% to 99.95%	For Bid Bulletin			
	➤ BAC-Vice Chairman reiterates that clarification shall be in writing 10 days before the opening of bids.				
	5. There having no other remaining topics for discussion and no other queries from the bidders the Pre-Bid Conference adjourned at exactly 3:01PM.				

Attendance; (Pls. See Attached)

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BACSEC Member

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MINUTES OF MEETING

DIVISION/DEPARTMENT/SECTION/UNIT: BIDS AND AWARDS COMMITTEE

TYPE OF MEETING: PRE-BID CONFERENCE 100 MBPS DIRECT INTERNET CONNECTION W/ FRE 5HD /DIGITAL CABLE PLAN AND 12 STATIC IP ADDRESS (REBID)

☐ Management Review ☐ MANCOM Meeting ☐ EXECOM Meeting ☐ COMMITTEE Meeting ☐ DEPARTMENT Meeting ☐ Others

DATE: Feb.6,2019

TIME STARTED: 2:00PM

TIME ENDED:

VENUE: Board Room

ATTENDANCE SHEET

SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN	SN	NAME	DIV/DEPT/ SEC/UNIT	SIGNATURE	TIME-IN
1.	Ingride C. Echenon			2:00	16				
2.	ARUE BRIONES			2:00	17				
3.	EDILBERTO CUSTODIA, JR.	EPM		2:00	18				
4.	EDWIN V. MUNOZ	ICMS		2:00	19				
5.	Cesar Cordero	BAC		2:00	20				
6.	Reina B. Tio	DRS		2:00	21				
7.	Normita Claudio	LAB		2:00	22				
8.	JOMAR REVILLA	ICMS		2:00	23				
9.	Nov. Gerilyn Ayon	BAC			24				
10.	Julia Bolletin	BAC SEC		2:00	25				
11					26				
12					27				
13					28				
14					29				
15					30				

Prepared By:

Noted By:



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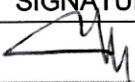

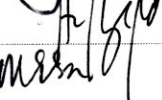

DATE: Feb. 6, 2019

TIME STARTED: 2:00PM

TIME ENDED:

VENUE: Board Room

ATTENDANCE SHEET

SN	NAME	COMPANY	SIGNATURE	TIME-IN	SN	NAME	COMPANY	SIGNATURE	TIME-IN
1.	Carlo Magno	ETVI		2:15	16				
2.	Jeffrey Tolentino	WIFI CITY		2:15	17				
3.	Angelica Bando	PLDT		2:15	18				
4.	TINA POLES	PTT		2:15	19				
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Prepared By:

Noted By: